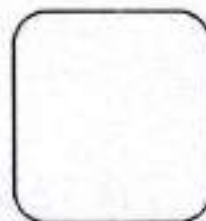




**INDIAN MARITIME UNIVERSITY**  
(A Central University, Govt. of India)  
**SCHOOL OF MARITIME MANAGEMENT**  
**CHENNAI CAMPUS**  
**CHENNAI 600 119**



**B.B.A. In Logistic, Retailing and E- Commerce**  
**Batch – VI (2020-2023)**  
**DECLARATION FORM**

1.	Name of the Candidate (in Caps)						
2.	Gender	MALE	<input type="checkbox"/>	FEMALE	<input type="checkbox"/>		
3.	Admission Rank No.						
4.	Date of Birth & Age						
5.	Blood Group						
6.	Category	General	<input type="checkbox"/>	OBC NCL	<input type="checkbox"/>		
		SC	<input type="checkbox"/>	ST	<input type="checkbox"/>	EWS	<input type="checkbox"/>
7.	Nationality / Religion / Caste						
8.	Father Name						
9.	Guardian Name						
10.	Address for Communication						
	PINCODE						
11.	E-mail ID						
12.	Mobile Number – Student						
13.	Contact Number for Emergency: Father's / Local Guardian Mobile/Telephone No.						

14.	<b>Details of Educational Qualification:</b>	
a)	Name of the Board	
b)	Name of the State	
c)	Year of Passing	
d)	Details of HSC 12 <sup>th</sup> Marks	Max.Marks: ..... Marks Obtained: ..... Percentage of Marks : .....
15.	Attach the following <b>original certificates / documents (along with one Photostat copy)</b> and serially put tick marks in box against the name of the certificate attached	
a)	Allotment Letter	<input type="checkbox"/>
b)	SSLC (10 <sup>th</sup> ) Certificate & Mark Sheet	<input type="checkbox"/>
c)	HSC (12 <sup>th</sup> ) Certificate & Mark Sheet	<input type="checkbox"/>
d)	Community Certificate	<input type="checkbox"/>
e)	Transfer Certificate <input type="checkbox"/>	Migration Certificate <input type="checkbox"/>
f)	Medical Fitness Certificate	<input type="checkbox"/>
g)	Aadhar Card Copy	<input type="checkbox"/>
h)	Passport Size Photo (03 copies) (Other than the one to be fixed on the first page)	<input type="checkbox"/>
16.	Whether Hostel Accommodation Required? Yes <input type="checkbox"/> No <input type="checkbox"/> (only for Girl Students) (Accommodation will be provided subject to availability)	
<b>Declaration</b>		
I hereby declare that all the information furnished above is true to the best of my knowledge and belief. If any information furnished above is false/incorrect, I am held responsible which may lead to cancellation of my admission at any time thereof.		
<b>Place:</b> <b>Date:</b>		<b>Signature of the Candidate</b>



## BBA - CHECK LIST

Sl.No.	Particulars	
01.	Name of the Student	
02.	Aadhar No.	
03.	Proof of Age	
04.	Community Certificate	
05.	<u>10<sup>th</sup> English</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">10<sup>th</sup> English %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
06.	<u>12<sup>th</sup> English</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">12<sup>th</sup> English %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
07.	<u>1<sup>st</sup> Major</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">1<sup>st</sup> Major subject in %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
08.	<u>2<sup>nd</sup> Major</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">2<sup>nd</sup> Major subject in %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
09.	<u>3<sup>rd</sup> Major</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">3<sup>rd</sup> Major subject in %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
10.	<u>4<sup>th</sup> Major</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">4<sup>th</sup> Major Subject in %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
11.	<u>Overall Average</u> <div style="text-align: right;">Maximum Marks</div> <div style="text-align: right;">Mark Scored</div> <div style="text-align: right;">Overall Average %</div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
12.	<u>Physical Fitness</u> Doctor Certificate	

Verification Officer

Faculty Name:

Signature of the Faculty

BANK DETAILS	
	<b><u>I SEMESTER FEE</u></b> (a) Name of the Bank : (b) Demand Draft No. : (c) Demand Draft Date : (d) Amount Rs. : (e) Remarks :
	<b><u>CAUTION DEPOSIT</u></b> (a) Name of the Bank : (b) Demand Draft No. : (c) Demand Draft Date : (d) Amount Rs. : (e) Remarks :

Signature of the Student

Verified by Accounts Dept.

Date :

Place :



**INDIAN MARITIME UNIVERSITY  
CHENNAI CAMPUS  
School of Maritime Management**

**UNDERTAKING**

**NAME OF THE STUDENT** :  
**ADMISSION RANK NO.** :  
**COURSE** :  
**Mobile No.** :  
**Email Id** :  
**Address** :

To

The Head  
School of Maritime Management  
IMU Chennai Campus

Sir,

I Mr/Mrs. \_\_\_\_\_ with CET Application No. \_\_\_\_\_ and CET Rank \_\_\_\_\_ give an undertaking that in the event of non-clearing the subjects and non-producing of the following certificates by \_\_\_\_\_, I would forgo the seat as well as fees (Counselling Fees of Rs.10,000, Programme Fees of Rs.25,000 and Semester Fees) paid by me:

(1)

(2)

(3)

**SIGNATURE OF THE STUDENT** :

**SIGNATURE OF PARENT/GUARDIAN** :

**SIGNATURE OF THE VERIFICATION OFFICER:**

**DATE :**

**PLACE:**



## LETTER OF INDEMNITY

(To be typed in Rs. 100/- stamp paper)

To:

INDIAN MARITIME UNIVERSITY  
CHENNAI CAMPUS.

In consideration whereof ..... hereinafter referred to as the student, (of whom I am the natural guardian) having been admitted as student of the Indian Maritime University, Chennai Campus, I, undertake and agree that neither I nor my executors, administrations or any other legal representative will make any claim against the Indian Maritime University, Chennai Campus or against any person in the service of the IMU in respect of any loss or injury to the property or person including injury resulting in death which the said student may suffer while the said student is / or in consequence of the said student undergoing training at IMU, Chennai Campus or in any other part of India or while instruction or from boats or other craft or any occasion whilst undergoing training and activities ancillary thereto and I understand and agree that no compensation will be paid by the IMU, Chennai Campus and any person in the service of the IMU against anybody concerned arising out of any act or default on the part of the said student or any other student or any employee of IMU, Chennai Campus during or in connection with such industrial visit, training, social activities and other activities that may be organised by IMU, Chennai Campus.

Signature :

Name :

Address:

Relationship:

Date:

Witness Signature:

Name:

Address:

**Document Checklist for IMU Chennai Campus & Affiliated Institutes**

Name of Candidate/Institute:

Programme: DNS      B.Sc. (NS)      B.Tech (ME)      BBA      MBA      Other

S. No	Document	√ (tick, yes) or (X, no)	Remarks
1	Provisional Allotment cum Confirmation Letter		
2	Proof of Age – Birth Certificate/SSLC or equivalent mark sheet		
3	Higher Secondary School or equivalent mark sheet		
4	Transfer Certificate/ Migration Certificate		
5	Under Graduate Statement of marks of all semesters		
6	Provisional certificate (or) in its absence statement of marks of all semesters of the Undergraduate programme showing that the candidate has passed all the subjects		
7	Community Certificate (only for SC, ST and OBC (NCL)) [as per Government approved format]		
8	Economically Weaker section certificate (for General – EWS Candidates)		
9	Printed copy of IMU's Rank Certificate		
10	2 Copies of passport size photographs (light coloured shirt with dark background)		
11	Copy of Aadhaar card.		
<b>Additional Information Checks</b>			
12	Biometric match		
13	Medical Fitness Certificate DG Approved/RMP		
14	Medical Fitness: Eye sight Compliance (Ishihara test etc.) [as per Academic Brochure]		
15	Passport Available		
<b>Additional Documents</b>			
16	Letter of Indemnity (on Rs.100, non-judicial stamp paper)		
17	Affidavit (in the prescribed format/Notarised) [Student]		
18	Affidavit (in the prescribed format/ Notarised) [Parent/Guardian]		
19	Fees (Caution Deposit & Semester Fees) [Payable at Chennai by separate Demand Drafts]		
20	Self-attested copies of all documents (1-11)		

**Notes:**

- Documents have to be arranged in the above order.

**INDIAN MARITIME UNIVERSITY****VERIFIED**

Date:.....

Signature:.....





INDIAN MARITIME UNIVERSITY  
CHENNAI CAMPUS

UNDERTAKING FOR CASTE/COMMUNITY CERTIFICATE

I, Mr./Ms. \_\_\_\_\_ (Student's Full Name), CET  
Rank \_\_\_\_\_ (<sup>20</sup>20<sup>23</sup> - ~~2019~~ - ~~20~~) have been offered a seat for the B. Sc./DNS/B. Tech/MBA  
(PSM/ITL)/BBA Programme.

I belong to \_\_\_\_\_ (Name of Caste and  
Category). I have applied for Caste / Community certificate to the office of  
\_\_\_\_\_ on (date) \_\_\_\_\_. Till date I have not received  
Caste/Community certificate in the required format.

I undertake that my admission against reserved seat is subject to submission of Caste/  
Community certificate and if my claim is invalidated, I shall not claim any equity on account  
of admission against the reserved seat. I also state that in the event of my claim as belonging  
to reserved category is invalidated my admission stands cancelled.

Name and signature of Student:  
Parent:

Name and signature of

Verified by (IMU Verification team member):

End



Date:

The Director  
Indian Maritime University  
Chennai 600 119

### **Letter of Undertaking**

I,.....s/o.....  
hereby state that the certificates produced during the verification and the details of the certificate (required) uploaded in the IMU website is one and the same. If there is any discrepancies in the marks and uploaded information, automatically my candidature at Indian Maritime University (IMU) stands cancelled and I shall not claim any fees paid by me to the University.

I have read all the rules, circulars and regulation of the University, I agree and fully understand all the said Rules, Circulars and Regulations.

**Signature of the Candidate**

**Father/ Guardian Signature**  
**(in case of BBA student)**

**Name of the Candidate:**

**Course Name :**

**Admission Rank No. :**

**Mobile No. :**