

**Annexure –II**

**BIRLA INSTITUTE OF TECHNOLOGY, MESRA, RANCHI  
SEMESTER RENEWAL OF REGISTRATION  
(Ph.D/M.Phil)**

1.	NAME OF CANDIDATE (IN CAPITAL LETTERS)		
2.	Roll No		Date of Registration: (During Admission Time)
3.	Address For	Correspondence	Permanent
4	Contact Mobile No		
5	Email Address		
6.	Department		
7.	Full Time /Part Time		
8.	Funding (SF/IRF/Project & other)		
9.	Category (GEN/OBC/SC/ST)		
10.	Gender (Male/Female)		
11	Marital Status (Married/Unmarried)		
12.	Name of the Ph.D Internal Guide(s)		
13	Name of the Ph.D Co-Guide		
14	Name of the Ph.D External Guide		
15.	Title of Ph.D Thesis		
16.	Course work – Theory (Completed)	Yes /No <b>(Grade Card Result Date Mention) :</b>	
	Course work – Term Paper (Completed)	Yes /No <b>(Presentation Date Mention) :</b>	
17.	Synopsis (Completed)	Yes /No <b>(Presentation Date Mention) :</b>	
18.	Publication Details (3) (As per Criteria)		
19.	Last Annual Presentation Date		
20.	Renewal of Registration Requested for the Year/Semester	Year:	Semester:
21.	Details of Regs. Fees Deposited in the Preceding Year/ Semester	Year: Semester:	Receipt No & Date of Payment

**Signature of Candidate**

Date:

**Supervisor/Guide/Co-Guide**

Date:

**Chairman of Doctoral Committee**

Date:

**(FOR OFFICE USE ONLY)**

22.	Details of Dues	(a) Institute Dues upto: (June/Dec.) year .....
		(b) Hostel /RS Hostel/ Mess Dues :
23.	Payment Details for Current Session <sup>2</sup>	

1. Renewal of Registration can be one Semester wise or for one complete year whichever is convenient to the candidate.

2. Payment can be made either by Credit/Debit Card or DD or cash.

3. Criteria Paper shall have Candidate/Guide/Co-Guide & External Guide as Authors

Remarks from Dean (PGS) Office

Dean (PGS)

**BIRLA INSTITUTE OF TECHNOLOGY, MESRA, RANCHI**

**REGISTRATION CARD : Pre Phd**

Semester Mo/Sp \_\_\_\_\_ (Full Time/ Part Time)

**EXAMINATION**

NAME \_\_\_\_\_ ROLL NO. \_\_\_\_\_ BRANCH \_\_\_\_\_  
 (in block letters)

Course No	Theory Courses	Credit	Course No	Specialization	
				Term Paper / Sessional	Courses

Total Credit \_\_\_\_\_

I undertake that all the entries made above are correct to the best of my knowledge .I shall be fully responsible, if I am not able to attend classes of any subject and fall short of attendance in such subjects.

AR (Academic Programmes)

H.O.D. / Adviser

(Signature of the Student with date)

**SEMESTER PROGRAMME**

NAME \_\_\_\_\_ ROLLNO. \_\_\_\_\_ SC/ST/OBC/EBC/F/NRI \_\_\_\_\_ BRANCH \_\_\_\_\_

SEMESTER \_\_\_\_\_ Mo/SP \_\_\_\_\_ MALE/FEMALE \_\_\_\_\_ ROOM NO. \_\_\_\_\_ HOSTEL NO. \_\_\_\_\_

Total No.of Credit Registered so far \_\_\_\_\_

Total No.of Credit Cleared so far \_\_\_\_\_

ADDRESS FOR COMMUNICATION :

TELEPHONE NO. \_\_\_\_\_

S/O / D/O \_\_\_\_\_

PIN CODE \_\_\_\_\_

Course No	Theory Courses	Credit	Course No	Term Paper / Sessional	Courses	Credit

INSTITUTE DUES

MESS DUES

(Signature of the student with date)

**BIRLA INSTITUTE OF TECHNOLOGY  
MESRA, RANCHI**

**DEPARTMENTAL COPY**

MO/SP : \_\_\_\_\_ Course : \_\_\_\_\_ Semester Registered \_\_\_\_\_ Date \_\_\_\_\_

NAME \_\_\_\_\_ ROLL NO. \_\_\_\_\_ BRANCH \_\_\_\_\_

Address For Communication : \_\_\_\_\_

PIN No \_\_\_\_\_, Telephone No. \_\_\_\_\_ Hostel No. \_\_\_\_\_ Room No. \_\_\_\_\_

Course No	Theory Courses	Credit	Course No	Term Paper / Sessional Courses	Credit

\_\_\_\_\_  
Signature of the Student with date

**BIRLA INSTITUTE OF TECHNOLOGY  
MESRA, RANCHI**

**STUDENT COPY**

**TO BE KEPT IN SAFE CUSTODY THROUGHOUT THE SEMESTERS**

MO/SP : \_\_\_\_\_ Course : \_\_\_\_\_ Semester Registered \_\_\_\_\_ Date \_\_\_\_\_

NAME \_\_\_\_\_ ROLL NO. \_\_\_\_\_ BRANCH \_\_\_\_\_

Certified that the above mentioned student has registered for the following Courses(s). In each course a minimum of 75 percent attendance is mandatory.

Course No	Theory Courses	Credit	Course No	Term Paper / Sessional Courses	Credit

\_\_\_\_\_  
AR (Academic Programmes)