





**ACADEMIC AWARDS & EXTRA-CURRICULAM ACTIVITIES:**

Please list here academic awards and distinction such as medals, certificates, prizes and scholarships as well as significant extracurricular activities. Please enclose attested photocopies of documents supporting your achievements.

1. \_\_\_\_\_
2. \_\_\_\_\_

**Payment Details:**

Mode of Payment Online Payment / DD	Amount in Rs.	If Payment Through Online Payment / DD		
		NEFT/ RTGS /DD No.	Bank Name and Branch	Dated

**DECLARATION BY THE CANDIDATE**

The information given by me in this application is true to the best of my knowledge and belief. I understand that if any of the statement made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled, from the institute by the Principal. I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India. I am also aware that it is entirely my responsibility to see the notices, regarding admission schedule on the notice board of the institute. I hereby agree to conform to any Rules, Acts and Laws enforced by government, AICTE, DTE and the Institute and I shall not undertake any act either inside or outside the institute which may result in disciplinary action against me under these rules , acts and laws referred to. I understand that the Principal of the Institute has a right to expel me from the institute for any infringement of the rules of conduct and discipline prescribed by the Institute or the University or Government and infringement of the undertaking given below.

I am also fully aware that I will not be allowed to appear for the examination if I do not attend 75% of classes or, if I fail to submit satisfactory all the assignments, project report as specified by the University within stipulated time limit. I undertake and abide myself to pay such fees, charges etc. which Government of Maharashtra / University / Shikshan Shulka Samiti may levy from time to time by due date and in the event of failure on my part, the Principal of the Institute may take such action against me as he/she may deem fit. I also undertake to pay the difference in the fees, if the fee structure is revised by the Government from time to time.

\_\_\_\_\_  
Signature of Parent/ Guardian

\_\_\_\_\_  
Signature of the Candidate

Father/Guardian Contact No.: \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**For office Use only**

**Category of Admission:** Institute Level Admission

Cap Round Admission

Application Receipt No. : \_\_\_\_\_ Admitted

Not Admitted

**Receiver's Signature:** \_\_\_\_\_

## Checklist of Certificates to be submitted with the Application Form

### Certificates Check List (attested true copies)

The students who are allotted VIVA Institute of Management & Research Admission, are required to produce the following certificates in ORIGINAL and 4 SET OF PHOTOCOIPES duly attested, without which no fees will be accepted, and no admission will be granted.

### List of Documents required for confirmation of admission

Sr. No.	Documents/Particulars
1	Printout of Institute Online Admission Form
2	Enrollment (Eligibility ) Form University of Mumbai ( <a href="http://mum.digitaluniversity.ac">http://mum.digitaluniversity.ac</a> )
3	Seat Allotment Letter Issued Online by DTE
4	Seat Acceptance Form (Issued by ARC)
5	CET Score Card
6	S.S.C. Marksheet
7	S.S.C. Passing Certificate
8	H.S.C. Marksheet
9	H.S.C. Passing Certificate
10	Graduation Marksheet
11	Graduation Passing Certificate/ Degree Certificate
12	Gap Certificate (Affidavit on Stamp Paper of Rs.100/-) (If Applicable)
13	Migration Certificate (If Graduation Degree pass from other State/Other University)
14	Transfer Certificate
15	Birth Certificate/Leaving Certificate /Domicile Certificate (If applicable)
16	Caste Certificate (If Applicable)
17	Caste Validity Certificate (If Applicable)
18	Non-Creamy Layer Certificate for VJ./DT/NT/OBC & SBC (Valid up to 31st March 2019)
19	Income Certificate (If applicable)
20	Photocopy of Aadhar Card

