UTKAL UNIVERSITY
NAAC ACCREDITED A+
DDCE
Education for all

BOOK OF INFORMATION 2021

ସୂଚନା ପୁସ୍ତିକା - ୨୦୨୧

ଦୂରନିରନ୍ତର ଶିକ୍ଷା ନିର୍ଦ୍ଦେଶାଳୟ, ଉତ୍କଳ ବିଶ୍ୱବିଦ୍ୟାଳୟ

DIRECTORATE OF DISTANCE & CONTINUING EDUCATION

Utkal University, Bhubaneswar-7, Odisha
Email: helpline@ddceutkal.ac.in
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Cover :

The statue of Goddess Saraswati of the first floor of Platinum Jubilee Building inaugurated by former Hon'ble Chancellor Dr. S.C. Jamir in presence of Prof. Soumendra Mohan Patnaik, former Vice-Chancellor of Utkal University & Prof. S.P. Pani, Former Director, DDCE, Utkal University on 27th November 2017.

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DDCE, UTKAL UNIVERSITY

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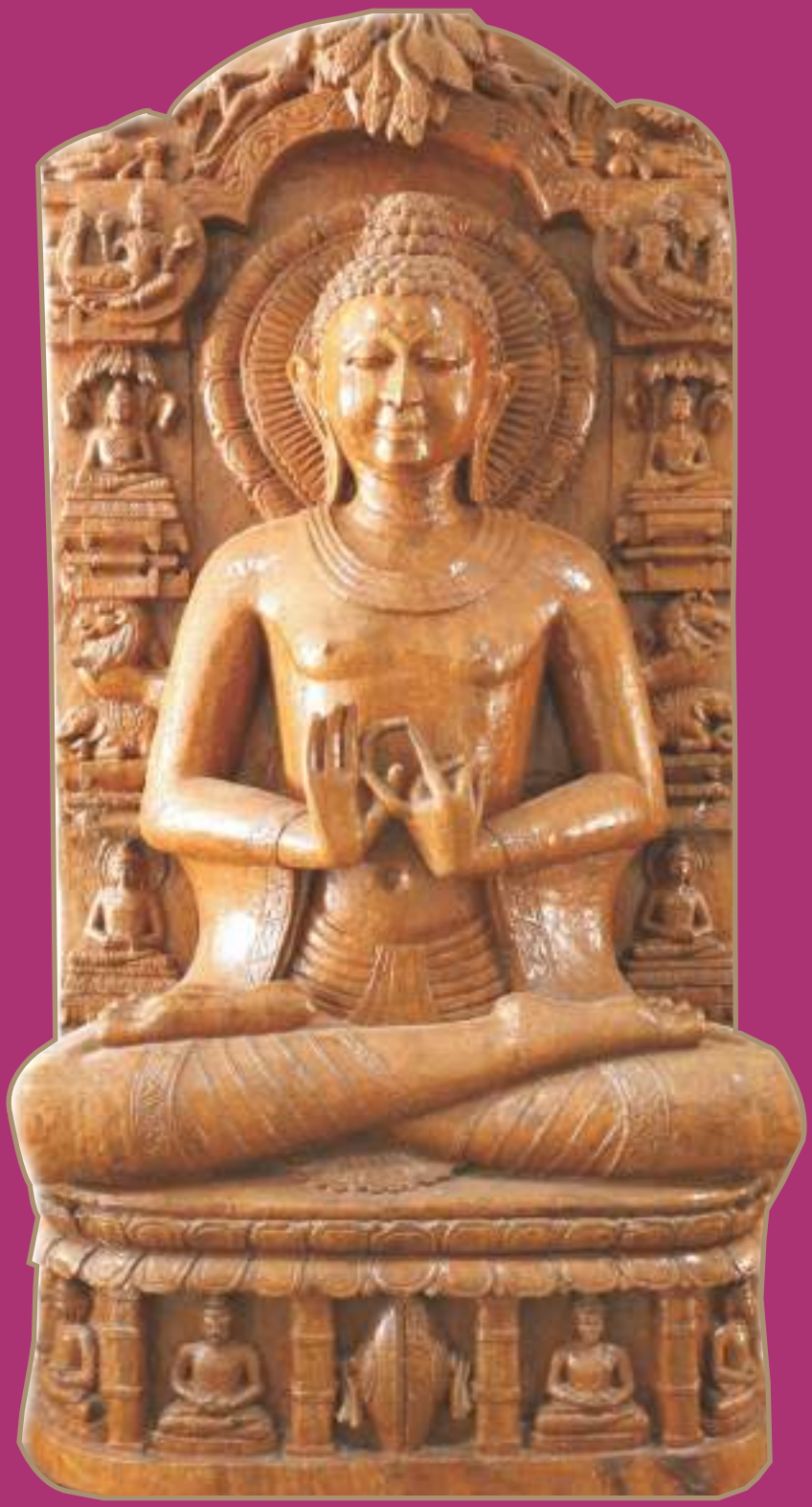
DDCE At a Glance

Our Chancellor

His Excellency Prof. Ganeshi Lal

Hon'ble Governor of Odisha and Chancellor of Utkal University



Gautama Buddha

Our Vice Chancellor

PROF. SABITA ACHARYA

DDCE EVENTS - 2020-21

Achhivements by DDCE Students

Examination

Swatch Bharat by Team DDCE

ICICI Registraton

Launching of e-lectures under Rusa-2021

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Our Legend Stones

UTKAL UNIVERSITY

Foundation: 27.11.1943

THE FOUNDATION OF THIS CAMPUS OF UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR WAS LAID BY

Dr. RAJENDRA PRASAD,

THE FIRST PRESIDENT OF THE REPUBLIC OF INDIA

ON THE FIRST DAY OF JANUARY. 1958.

THIS CAMPUS OF THE UTKAL UNIVERSITY

AT VANIVIHAR. BHUBANESWAR. WAS INAUGURATED BY

Dr. S. RADHAKRISHNAN, BHARATARATNA,

PRESIDENT OF THE REPUBLIC OF INDIA

ON THE SECOND DAY OF JANUARY. 1963.

In the Crest of the Utkal University, the **Ship** symbolises maritime activities and the **Stalk of Corn** represents the beneficence of agriculture while the **Mount** and the **Fort** stand for natural bounty and the past military glory respectively of the land of Utkal. Against this background Utkal University seeks to spread light and learning, with **Lamp** and **Book** as emblems, and to propagate its highest ideal, ***SATYAM PARAMA DHIMAHI*** meditate on the Highest Truth.

OUR VISION AND MISSION

VISION:

- To be a Centre of excellence in Higher Education with a focus on innovative teaching, learning, research, consultancy and extension activities for building a creative, enlightened and productive civil society.

MISSION:

- To provide the students with knowledge, skills, values and sensitivity necessary for successful citizenship.
- To create and disseminate knowledge through interdisciplinary research and creative inquiry in developing a meaningful and sustainable society.
- To equip the students with problem solving, leadership and teamwork skills and inculcating a sense of commitment to quality, ethical behavior and respect for others.
- To provide a platform for free flow of ideas where discovery and creativity will foster professional growth and will usher in a better world.
- To ensure academic excellence in this dynamic knowledge economy by exposing the students to new ideas, new ways of understanding, new ways of knowing in their journey of intellectual transformation.

OBJECTIVES:

- To provide opportunity to those who are unable to pursue Higher Education in the conventional mode of teaching.
- To provide equal opportunity for Higher Education through distance mode.
- To provide opportunity to adult and working population to upgrade their knowledge, skill and qualifications and to advance their career perspective.
- To provide flexibility in enrolment in terms of age, choice of courses, methods of learning and appearance at examinations etc.
- To complement and supplement the Higher Education system of the state.
- To promote research and creation, dispersion and advancement of knowledge.
- To enable learners to overcome barriers: geographical, socio-economic and gender etc.
- To promote continuing education.
- To promote the cause of quality manpower under the faculty of Humanities and Social Sciences, Management and Business Studies and IT, Computer Science and Application.

OUR MOTTO

"Education for all"

THE LEGEND (1962-2018)

DIRECTORATE OF DISTANCE AND CONTINUING EDUCATION, UTKAL UNIVERSITY

Utkal University

UtkalUniversity, founded on 27.11.1943 is the mother University of Odisha. PanditNilakantha Dash, Maharaja Krushna Chandra Gajapati and PanditGodavarish Mishra, were amongst other doyens of modern Orissa who had played a leading role in the establishment of the University. On 27th of Nov 1943, Utkal University started functioning at Ravenshaw College (now University), Cuttack. Dr. Rajendra Prasad, the first President of India, laid down the foundation of the present 400 acre sprawling campus on 1st January 1958. The University thereafter was singularly honored when a great educationist Dr. Sarvapalli Radhakrishnan, the second President of India inaugurated the present campus at Vani Vihar on 2nd January 1963. It was originally an affiliating and examining body only.

A number of Post-Graduate Departments and other centres were established in the University Campus. There are more than three hundred general affiliated colleges under the University. The University has 15Autonomous Colleges under its jurisdiction. It has 27constituent Post-Graduate Departments, 2 Constituent Law Colleges, a Directorate of Distance & Continuing Education and a number of centres like Population Studies, School of Women's Studies, Ambedkar Study and Social Exclusion and Inclusive Policy Study, an Academic Staff College, a Pre-School, a High School etc. The University also offers number of Self Financing Courses.

Utkal University is recognized by the UGC. It is a member of the Indian Association of Universities and Commonwealth Association of Universities. Utkal University has been reaccredited by NAAC with A+ Grade in December 2017 for a period of five years.

University Evening College

The Directorate of Distance and Continuing Education (DDCE) a constituent directorate of the UtkalUniversity, had a modest beginning as the University Evening College in October, 1962 with an objective to provide continuing education. The College offered I.A. and B.A. programme. It operated in the premises of BJB College, an affiliated college, under Utkal University. Shri Ram Chandra Rajguru, Shri DamodarMishra , Shri Baidyanath Mishra and Shri Shiv Kumar Panda were the Principals. Shri Purna Chandra Pattanaik, Shri AshutoshPattanaik, Sri Khitish Chandra Dey and Shri K.P.A. Pillai served as Vice Principals.

Directorate of Correspondence Courses

On 27thNovember, 1974, The University Evening College was converted into Directorate of Correspondence Courses under the auspices of our Administrator Shri Gyan Chand, IAS. Dr. Ram Shankar Rath, took over as the OSD of DCC and served as its first Director from 29.10.1975 to 31.05.1993. The DCC offered I.A and B.A. Programmes from July 1975. B.Com was subsequently added and B. Ed was offered for a short duration. The DCC operated from the Administrative Block of the Utkal University. It was shifted to its present campus in 1987. The first floor of the DCC building was inaugurated on 1 January, 1995 by Prof. S.N. Acharya, Vice Chancellor. Shri A.N. Mishra served as the Director in-charge from 10.06.1993 to 24.11.1995. Prof. S.P. Pani took over as the Director from 25.11.1995. Prof. Pani served as the Director for 18 years (1995-2000, 2004-2010 & 2010-2017) in phases. Dr. Sujit Kumar Acharya, Head Dept. of Business Administrative of our Directorate served as Director-in-Charge from 01.12.2017-25.01.2021.Prof.Namita Das has taken over as Director since then.

Directorate of Distance and Continuing Education

As per the revised UGC guidelines for Open and Distance Learning, the DCC was converted to Directorate of Distance and Continuing Education w.e.f. 15.10.1996. Prof. G.K. Das, Vice Chancellor, Prof. Ajit K. Mohanty, Prof. K.B. Pattanaik, Prof. S.P. Pani and Shri Alekh Chandra Mishra, A.O., DDCE played an active role in giving new directions to the rechristened institution.

DDCE introduced several new programmes in succession besides BA, and B.Com (Pass and Hons.). M.A. in Odia and History in 1996, Political Science and Sanskrit in 1997, Public Administration, English and Education in 2000, Economics, M.Com and MSW in 2011 were introduced. M.A. Sociology was offered from 2000 to 2005 and has been revived since 2013. DDCE introduced courses in Computer Science in 1998 under the leadership of Shri A.K. Tripathy, IAS, and the Vice Chancellor. Subsequently, MCA in regular mode as an evening course was introduced in 1999 under the tutelage of Prof. G.N. Das, Vice Chancellor. DDCE offered B. Sc (ITM), BITM, and Diploma in Digital Art, BCA, DCA and PGDCA etc. for a short duration. DDCE introduced a Management Programme in 2000. At present, IMBA, MBA and PG Diplomas in Management

(HR, MM, FM, POM, and TTM and DNM) are being offered under distance mode. From 2014-15 session, DDCE is offering MBA Evening Program for working executives in face to face Regular Mode. Prof. R.K. Jena, the first Coordinator, Prof. S.K. Das, Prof. B.R. Mohanty, Prof. S. Sahoo, Prof. P.K. Sahoo, Prof. R.C. Mohapatra and others assisted DDCE. Post Graduate Diploma in Banking and Insurance Management (In Regular Face to Face Mode) in collaboration with ICICI Bank was introduced in 2007 as an initiative by Prof. L.N. Mishra, Vice Chancellor, Shri A.K. Tripathy IAS, Commissioner–cum-Secretary, Govt. of Odisha, Dept. of Higher Education, Shri K.V. Kamath, Chairman and Shri Paul Delima, DGM, ICICI Bank and Prof. S.P. Pani. Certificate and Diploma Courses in NGO Management in Odia medium were introduced 2010 in collaboration with UNAIDS, New Delhi. Prof. B.K. Rath, Vice Chancellor, Ms. Sarita Yadav, UNAIDS and Prof. S.P. Pani provided the necessary leadership. This course stands suspended from 2014.The Soft Skill Development Cell was established in 2007. MSW, M.COM and M.A. Economics were introduced in 2011. M.A. in Hindi was introduced in 2013. The Internal Quality Assurance Cell, Utkal University was functioning in DDCE from 2011 to 2014. DDCE had also set up the Centre for Women's Studies in 1997. Prof. Sukhadeo Throat, Chairman, UGC inaugurated the Centre for Social Exclusion and Inclusive Policy Study established by DDCE on 23.02.2008. Both are now independent centers and stands shifted out of DDCE. PG Diploma in Lib. Sc., PG Diploma in Journalism and Mass Communication and M.Sc. in Data Science are to be introduced from the session 2019-20.

The PCP Block was added in 1997. An Extension Counter of the Syndicate Bank was opened on 16.09.1997 and was upgraded to a Branch on 10.11.2005. The foundation stone for the Silver Jubilee Building was laid by Prof. S.P. Pani on 14 July 1999. The Silver Jubilee Building stands on the place where Shri Rajendra Prasad, the first President of India, had laid the foundation stone of Utkal University on 1 January, 1958. The office establishment and the library have been functioning in this building since January, 2005. Prof. P.K. Sahoo, Vice Chancellor, along with Prof. S.P. Pani, Director and Team DDCE laid the cornerstone of the 2nd Floor of the Silver Jubilee Building and Old Administrative Block on 30.06.2012. The second floor of the Silver Jubilee Building was inaugurated by Prof. P.K. Sahoo, Vice Chancellor, Prof. S.P. Pani , Director and Team DDCE on 13.05.2013. This floor has been now named as "TATHAGATA BHABAN". An image of Lord Buddha in Dharma Chakra Prabartan Mudra has been placed in the corridor.The library hall named after BharataRatnaAmbedkar is located in the TathagataBhavan.A new complex of halls named after Indian noble laureates Mother Teresa, Amartya Sen, C.V. Raman and R.N. Tagore now stands at the second floor of the old building. Those halls along with Ambedkar Hall were inaugurated on 27th November 2013 by His Excellency S.C. Jamir Hon'ble Governor of Odisha and our Chancellor. The Centre for Teacher Education was inaugurated by Honorable Chancellor, Utkal University on 27th November 2016. Virtual Tutorial Project was inaugurated by Honorable Vice Chancellor, Utkal University on 1st February 2017. Civil Service Coaching Centre of Utkal University was inaugurated by Shri G.V.V Sharma, IAS, Principal Secretary to Govt. of Odisha on 20th March 2017. The Foundation stone of Platinum Jubilee Building was laid by Prof (Dr.) A.K. Das, Vice Chancellor, and Mr. M.K. Biswal, Registrar and Team DDCE led by Prof. S.P.Pani, Director. On 27th November 2017 His Excellency Dr. S.C. Jamir, Hon'ble Governor of Odisha and our Chancellor has inaugurated the renovated Heritage Hall, the Shree Mandap and the Platinum Jubilee building.

Computerization was initiated in 1994. The first computer was procured in 1996. Today we have 2 computer labs, 100+ Computers, 5+ Servers, 5+ Printers, CCTV surveillance system with 16 cameras, Internet Lease line from BSNL and Radio Link Internet Connectivity from STPI and Structured LAN. We have already computerized admission, accounts and examination processes, initiated modest Online Learning for PGDBIM. The Utkal University Examination Management System is also being operated by DDCE.

Prof. A. Mishra, Prof. P.C. Tripathy, Prof. R.C. Mohapatra, Prof. B.C. Guru,Prof.P.K.Sahoo, Prof. H.K. Swain and Prof. R.K. Bal have served as In-charge Directors. Presently, Utkal University is headed by His Excellency Shri Ganeshi Lal, Hon'ble Governor of Odisha as the Chancellor. Prof. Sabita Acharya is our present Vice Chancellor. Prof. Acharyahas served as Professor at this University before joining us.

Major Events / Activities 2020-21

Date	Event	Participants	Activity Conducted
8th July 2021	Launching of e- Lectures	Minister, Higher Education Secretary and others	Inauguration of E- Lectures
20th Aug 2021	Monitoring Commitee meeting of VTP	Members of VTP	Monitoring of VTP work
18th June 2021	Monitoring Commitee meeting of VTP	Members of VTP	Monitoring of VTP work by Principal Secretary, Vice-Chairperson
8th March 2021 to 12th March 2021.	Webinar on the Secret to Reducing Stress and Creating Balance through Yoga.	Management Students of 2020 batch	Yoga for Management Students
6th March 2021 to 12th March 2021	Webinar on New Age Behavioural Competency	Management Students of 2020 batch	Webinar for Management Students.
10th Apr 2019	Voter's Awareness conclave by NSS Bureau, Utkal University	Students of various departments of the University	Voting awareness among young and new voters
15th -16th Mar 2019	Seminar by PG Dept. of Statistics, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Statistical Methodology and Data Science"
6th -7th Mar 2019	Seminar by PG Dept. of Public Administration, Utkal University	Students and Faculties from various Colleges and Universities	Seminar on "Rural distress in India: Policy Concerns" under World Bank OHEPEE Programme
27th Jan 2019	Kalinga Bali Sangam	All DDCE Staff along with eminent personalities from different organization.	Talk by various eminent personalities on Kalinga-Bali sangam
21st Jan- 14th feb 2019	Orientation Programme on "Resource Awareness and Knowledge Generation for Teachers in Higher Education"	Faculties from various different colleges of the state and outside	Faculties were made aware about different productive teaching practices
17th Jan 2019	Health Camp	All University Staff	Various health checkup like blood pressure, random blood sugar, ECG, Dental, Eye etc.

"Excellence is a continuous process and not an accident."

-APJ Abdul Kalam

FEED BACK

Student feedback is obtained after each Personal Contact Programme. Following table reflects the result

Sl.No.	Year	Subject	Punctuality (Avg. in %)	Knowledge of the Teacher	Course Coverage	Quality of Teaching
1	2019-2020	MBA	97.35	96.33	96.11	87.32
2		IMBA	98.67	96.67	98.67	99.33
3		All P.G Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.Com	98.00	91.00	95.33	99.33
5		B.A/ B.Com	98.55	97.33	96.11	87.32
6		Computer Sc.	94.35	95.62	96.52	94.52
1	2018-2019	MBA	97.34	99.34	94.23	95.63
2		IMBA	95.45	96.65	95.86	96.34
3		All P.G Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.Com	96.05	93.18	89.32	95.45
5		B.A/ B.Com	93.45	89.57	95.33	92.55
6		Computer Sc.	95.21	97.57	95.46	96.78
1	2017-2018	MBA	95.23	98.12	87.23	91.20
2		IMBA	95.45	96.65	95.86	90.12
3		All P.G Diploma	91.27	95.23	85.73	90.12
4		All M.A/M.Com	90.75	87.65	90.65	87.25
5		B.A/ B.Com	94.23	89.57	94.23	91.05
1	2016-2017	MBA	98.55	97.33	96.11	87.32
2		IMBA	98.67	96.67	98.67	99.33
3		All P.G. Diploma	94.35	95.62	96.52	94.52
4		All M.A/M.com	98.00	91.00	95.33	99.33
5		B.A/B.Com	94.52	89.68	97.56	89.53
1	2015-2016	MBA	97.35	98.54	95.20	96.52
2		IMBA	96.36	97.25	94.85	95.84
3		All P.G. Diploma	95.32	96.88	97.42	93.32
4		N.G.O Management	100	98.62	96.62	90.75
5		All M.A/M.Com	95.06	94.11	90.32	89.51
6		B.A/B.Com	95.32	88.68	96.54	90.32
1	2014-2015	MBA	96.34	98.34	94.23	95.63
2		IMBA	95.45	96.65	95.86	96.34
3		All P.G. Diploma	94.35	95.62	96.52	94.52
4		N.G.O Management	100	97.53	95.66	89.75
5		All M.A/M.Com	96.05	93.18	89.32	95.45
6		B.A/B.Com	94.52	89.68	97.56	89.53

STUDENT INTAKE

SL.NO.	YEAR	INTAKE	TOTAL STUDENT STRENGTH
1	**2020-2021**	**3161**	**9,428**
2	2019-2020	4189	10,489
3	2018-2019	4171	10,471
4	2017-2018	4411	12,088
5	2016-2017	4837	13,088
6	2015-2016	4545	10,058
7	2014-2015	4067	10,076
8	2013-2014	3806	9334
9	2012-2013	3762	8071
10	2011-2012	4446	8364
11	2010-2011	4111	7797
12	2009-2010	3427	6941
13	2008-2009	2854	6175
14	2007-2008	2752	5890
15	2006-2007	2487	5895
16	2005-2006	2386	6113
17	2004-2005	2455	5988
18	2003-2004	2023	5614
19	2002-2003	2390	9683
20	2001-2002	2812	10115
21	2000-2001	3551	9556
22	1999-2000	2261	6375
23	1998-1999	2111	6440
24	1997-1998	2556	6328
25	1996-1997	2297	6137
26	1995-1996	1475	6536
27	1994-1995	2365	8114
28	1993-1994	2696	8860
29	1992-1993	3054	8759
30	1991-1992	3455	8172
31	1990-1991	3086	6877
32	1989-1990	3086	5885
33	1988-1989	2674	5180
34	1987-1988	2131	3507
35	1986-1987	1376	1376
36	1983-1984	1376	1376
37	1982-1983	203	203
38	1981-1982	369	369
39	1979-1980	520	3782
40	1978-1979	3262	3868
41	1977-1978	606	2420
42	1976-1977	2489	3089
43	1975-1976	600	600

UNIVERSITY EXAM RESULT ANALYSIS 2019-2020

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
MASTER OF ARTS IN ECONOMICS	19/11/2020	125	77	61.6	0	0	13	52	12	0
MASTER OF ARTS IN EDUCATION	19/11/2020	284	217	76.4	0	2	83	117	15	0
MASTER OF ARTS IN ENGLISH	19/11/2020	204	123	60.3	0	0	1	91	31	0
MASTER OF ARTS IN HINDI	19/11/2020	61	44	72.1	0	3	14	25	2	0
MASTER OF ARTS IN HISTORY	19/11/2020	69	39	56.5	0	0	5	31	3	0
MASTER OF ARTS IN ODIA	19/11/2020	637	466	73.2	0	0	41	289	135	1
MASTER OF ARTS IN POLITICAL SCIENCE	19/11/2020	165	110	66.7	0	0	10	94	6	0
MASTER OF ARTS IN PUBLIC ADMINISTRATION	19/11/2020	37	22	59.5	0	0	2	15	5	0
MASTER OF ARTS IN SANSKRIT	19/11/2020	79	49	62.0	0	0	7	19	21	2
MASTER OF ARTS IN SOCIOLOGY	19/11/2020	72	40	55.6	0	1	4	29	6	0
MASTER OF COMMERCE	19/11/2020	438	347	79.2	0	1	149	178	19	0
MASTER OF SOCIAL WORK	19/11/2020	128	92	71.9	0	0	16	64	12	0

Average Pass Percentage: 66.2%

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
MCA 3 Year	04/09/2020	21	21	100.00	0	2	9	10	0	0
MCA 2 Year	04/09/2020	21	17	80.95	0	0	9	8	0	0
M.Sc.(IT/ITM/CS)	04/09/2020	3	1	33.33	0	0	0	1	0	0

Average Pass Percentage: 71.43%

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade					
					O	E	A	B	C	D
MBA	19/11/2020	426	289	67.84	0	4	90	172	23	0
IMBA	19/11/2020	6	5	83.33	0	0	0	4	1	0
BBA	19/11/2020	11	9	81.82	0	0	0	7	2	0
PG Diploma	19/11/2020	46	35	76.09	0	2	20	10	3	0

Average Pass Percentage: 77.27%

Course	Date of Result Publication	Appeared	Passed	Pass %	Grade						
					O	A+	A	B+	B	C	D
B.A. Hons.	03/11/2020	834	730	87.53	0	2	283	335	103	7	0
B.Com. Hons.	03/11/2020	49	33	67.35	0	0	2	16	14	1	0
B.A. General	03/11/2020	155	133	85.81	0	0	8	61	58	6	0
B.Com. General	03/11/2020	6	6	100.00	0	0	0	0	4	2	0

Average Pass Percentage: 85.17%

THE CORE FACULTY

Prof. Namita Das,Director-in-Charge&
Professor, P G Dept. of Mathematics, Utkal University
(Ph.D, University of LEEDS, UK)
Director@ddceutkal.ac.in

Prof. Namita Das is currently the Director-in-Charge at DDCE, Utkal University. She is also serving as HOD, PG Dept. of Mathematics at Utkal University simultaneously. She has completed her Ph.D from University of LEEDS, UK. Her areas of specialization include functional analysis and operator theory. She has more than three decades of teaching experience. She has nearly hundred number of publications in Journals of International and national repute. She has authored one books in her area of specialization. Not just academics, she has also proved her mettle in administration. She has been Course Coordinators of various courses at the University.

Dr. Sujit Kumar Acharya,
Asst. Professor Stage-III, Business Admin.
(M.B.A., MA PM & IR, M.Com, M.Phil., Ph.D).
Email- sujitkacharya@gmail.com
sujitacharya@ddceutkal.ac.in

Dr. Sujit K. Acharya is Head of the Department of Business Administration, DDCE, Utkal University holds Master Degree in Personnel Management and Industrial Relations (PM & IR), Master in Commerce (M.Com- Finance) from Utkal University and Master in Business Administration (HRM) from Pondicherry University. He did his M. Phil (Commerce) and PhD. from the department of PM & IR Utkal University in the area of HRD Climate. Before joining Utkal University he has served as a faculty and Head (PGP) at Institute of Management, Bhubaneswar (IMB). His areas of specialization include HRM, OB, HRD and OD. Dr. Acharya has over 18 years of teaching experience across disciplines like Commerce, Management, PM&IR and Soft Skills. Presently five scholars have received theirPh.D Degrees under Dr. S.K. Acharya.
In addition, he is also an expert Corporate and Personality Development Trainer. He has conducted many training programmes for NALCO, OPTCL, Doordarshan, Allhabad Bank. Under his guidance Seven PhD. Scholars have completed their PhD. from Utkal University and five PhD. research scholars are continuing their research work under the Department of Business Administration, Commerce and PM & IR, Utkal University. He has guided numerous Management Projects. To his credit he has attended many National and International Seminars, Workshops and training programs. He has authored 12 research papers in International Journals and 16 research articles in National level Journal. He has contributed to nine edited books published by national level. He has authored Human Resource Planning and Development (2011/ HPH Publications), Managing Change and Strategic Change (2013/ HPH Publications), Human Resource Management (2015/ HPH Publications) and Manpower Planning and Strategic Change (2017/ HPH Publications. He has contributed numerous chapters to courseware for distance learners. He has also edited the study materials published for the distance learners by DDCE, Utkal University. Dr. Acharya has presented 35 papers both in International and National level seminars. He is also the editor of several national level journals. Dr. Acharya is an accomplished Taekwon-Do Player and has represented India at International events. He has won gold medals several times in the Taekwon- Do National, Zonal and State level Championships.

Dr.BiswoRanjan Mishra,
Asst. Professor Stage-II, Commerce & Coordinator, PGDBIM
(M.Com (Gold Medalist), M.Phil,LLB,MBA,Ph.D, UGC (Net)
Email- biswomishra@gmail.com

Dr.Biswo Ranjan Mishra is Head of the Department of Commerce, DDCE, Utkal University. He has completed his Ph.D degree from P.G Department of Commerce, Utkal University in the area Corporate Sustainability Reporting Practices. He has graduated from S.C.S College Puri securing 2nd rank in Utkal University. He has secured First position in First class in M.Com examination of Utkal University. He obtained his M.Phil Degree from School of Commerce and Management, Ravenshaw University .He has also qualified UGC (NET). Mr. Mishra has 07 years of corporate experience in the field of law and accountancy. He has over 14 years of teaching experience .Prior to joining Utkal University, he has worked as faculty in different reputed institutions like ICFAI, IMIS, SOA University and DHE, Government of Odisha. To his credit, he has attended numerous Seminars, Workshops and training programs. He has published 25 number of research papers in reputed journals and conference proceedings. His area of interest is Financial Derivatives, Security Analysis, Portfolio Management, International Finance and Financial Reporting.

Dr. Mamata Rani Behera,
Asst. Professor, Odia & Coordinator, Computer Application Programme
(M.A, M.Phil, Ph.D, D.Litt)
Email- mamatab712@gmail.com

Dr. Mamata Rani Behera is Head of the Dept of Odia DDCE, Utkal University. She is educated at Sailabala Women's college, Cuttack and P.G. Dept. of Odia Utkal University. She has qualified UGC NET & JRF in the year 1993 & obtained her M. Phil (1996)and Ph. D. Degree in the area of Modern Odia Poetry from Utkal University in the year 2000.Under her guidance five doctoral research scholars are actively engaged in research including four are UGC research Fellow . She has also guided more than hundred Odia Research Project of P.G. Odia students of DDCE, U.U. Three Scholars have received their Ph.D Degree under her guidance.

She has delivered lectures as a resource person in different seminars and UGC sponsored refresher and orientation programs and presented papers in numerous international and national seminars and conferences.

She has edited study materials of P.G. and U.G courses. She is coordinating self finance courses like NGO Management (2010-14) PGDBIM (2014-16) and MCA programs (2017-).She is assigned examination in charge of various courses offered by DDCE.

She has been trained from IIT, Kharagpuron effective speaking and making presentations - a knowledge dissemination program and successfully trained from NIEPA, NEW DELHI.

She has authored several Critical papers and as a creative writer a number of poems, short stories have been published in leading Odia magazines. She is the author of two short story collections two poetry collections and two research books and a novel.

Before joining in this university she was compering a Literature program- in Yuva Vani All India Radio Cuttack and she is a drama artist of A.I.R. Cuttack since 1989. A.I.R Cuttack, BibidhaVarati has board casted her several talks, discussions on various current topics. She was Honoured D.Litt Degree from Sambalpur University in the Year 2019. Now, she is doing her Post-Doctoral Research on a sensitive area of Post Independent Odia Poetry.

Dr.PrajnaParamitaPanigrahi,
Asst. Professor, English
(M.A., M.Phil. Ph.D)
Email-prajna.p.panigrahi@gmail.com

Dr. P.P. Panigrahi is the Head of Department of English inDDCE,Utkal University. She was educated at Rama Devi Women's Autonomous College and PG Department of English, Utkal University. She qualified UGC NET in Dec.1999. She obtained her Ph.D Degree from Utkal University in 2004. Apart from teaching English to regular Honours and Post Graduate students, she deals with Communicative English in professional MBA and MCA courses. Further, she conducts training in Spoken English and Personality Development. She has been trained in Soft Skills from Corporate leaders like Genpact and Infosys. She has authored several critical papers and two books namely: The Voyage Within: Women in the works of Indian Women Novelists in English/ Image of women in the works of Kamala Markandaya. Her other interests include Gender Studies and Literary Criticism. She is actively engaged in research pursuits on Indian women writing and two scholars have successfully submitted their thesis under her supervision. Four scholar has already been awarded her Ph.D Degree under her guidance. She has attended multiple conferences and workshops and has been an expert for recruitment of teachers in various schools and colleges.

Ms. Sony SnigdhaSahoo,
Asst. Professor,Computer Science and Application
B.Tech. (CSE), M.Tech. (CSE)
Email- sony.s.sahoo@ddceutkal.org

Ms. Sony SnigdhaSahoois currently serving as Assistant professor in the Department of Computer Science and Applications at DDCE, Utkal University. She has completed her B.Tech in Comp. Sc. &Engg. from Trident Academy of Technology, BPUT and M.Tech in Comp. Sc. &Engg. from Institute of Technical Education and Research, SOA University. She has qualified UGC NET in June 2014. She is currently pursuing her Ph.D in Computer Science at Utkal University.
Prior to joining DDCE in September 2015, she has worked as a Junior Project Fellow and subsequently a faculty in Comp. Sc. at Regional Institute of Education, Bhubaneswar from June 2011-April 2012. She has also worked as Assistant Professor in Dept. of Comp. Sc. &Engg. at Centurion Institute of Technology, CUTM, Bhubaneswar from June 2012 to Sept 2015.

Dr. Subas Chandra Mishra,
Academic Consultant & Associate Coordinator for Computer Application.
(M.Com, Ph.D , MCA , MBA , MCSE , CCNA)
Email- subaschm@gmail.com

Dr.Subas Chandra Mishra is working as an Academic Consultant in Department Computer Science and Application and Associated Course Coordinator for MCA courses. He handles the Computer Science courses offered by the Directorate. He has been awarded Ph.D degree in Commerce from F.M. University , Odisha in 2018 . His area of research is Liquidity in Corporate Sector of India. He holds Master Degree in Commerce (M. Com) , Master in Computer Application (MCA) from Sambalpur University, Odisha and Master in Business Administration (MBA - Finance) from F.M University , Odisha . He has completed Post Graduate Degree in Computer Application from DDE , Pondicherry University. He has also obtained Microsoft Certified System Engineer (MCSE) from Microsoft and Cisco Certified Network Associate (CCNA) from CISCO . He had completed Advanced Diploma in Computer Hardware and Network Engineering (ADCHNE) from Indian Institute of Hardware Technology (IIHT) , New Delhi . He has more than 10 years of

teaching experience in Computer Science courses likeComputer Fundamentals , Microprocessor , Artificial Intelligence and Computer Network Security et. . He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016. He had also completed a short term training programme on Introduction to Coding Theory organized by National Institute of Technical Teachers Training and Research , Kolkata.

Dr. Rashmi Ranjeeta Das
Academic Consultant &Associate Coordinator for Management Courses.
(MBA,M.Com, Ph.D)
Email- rashmi@ddceutkal.org

Dr. Rashmi Ranjeeta Das is an Academic Consultant & Asso. Course Coordinator for Management & P.G Diploma in Banking and Insurance Program. Dr. Das obtained Ph.D (Commerce), MBA (Finance & Marketing), M.Sc (Environmental Science) from Utkal University and M.Com from IGNOU. Her Ph.D is on "Business Process Re-engineering in Commercial Banks". Her area of interest for counseling in UG & PG Level is Financial Management, Business Environment, Financial Market, Bank Marketing and other general Management Subjects. She has undergone Training Programs at INFOSYS, ICICI Bank, IIT, Kharagpur and Stride IGNOU. To her academic credit, she has attended seven International Conferences and more than 25 national conferences and seminars. She has also presented papers in various International and National Conferences and seminars. She published seven articles (6 articles in referred International Journals and 10 articles in National Journals) and book entitled "Marketing Management", "Financial Market and Institution"&"Banking& Insurance Management", "Banking& Insurance Marketing". She has recently presented the following papers in National and International Conferences:"Paperless Financial System: With special reference to State Bank of India". "Make in India: An Innovation for transforming India into a Manufacturing Leader". "Opportunity and Challenges for rural marketing India". "Cultural Prospective in Modern Banking System in India". "Issues and Challenges of Pradhan Mantri Kaushal VikasYojana in India". "Issues and Challenges of Corporate Governance in Indian Banking Sector". "The Contribution to Individual Entrepreneurs to Sustainable development".

Ms. Renuka Kumar,
Academic Consultant, MSW
(MSW, M.A. Sociology)
Email :renuka@ddceutkal.org

Ms. Renuka Kumar has completed MSW from Pune University. She is having seven years of experience in working with many social development organisations. She was involved in various research studies conducted by the Government of Odisha. Her major studies are, "A study On Ensuring Sustainable Livelihood Options for the Beggars at Puri and Konark", "Life behind bars" - a Socio Economic study on women prisoners in Odisha and "A study on Reproductive and Child health in Padampur block of Bargarh district, Odisha". She has attended numerous National & International seminars, workshops and training programs. She has submitted her Ph.Dthesis on the topic "Distance Education is a means to women Empowerment, A study of DDCE" under Utkal University. She has published number of research articles in different Journals.

Dr.PragyanParamita,
Academic Consultant, Hindi
(MA, M.Phil, Ph.D)
Email: pparamita@ddceutkal.org

Dr.PragyanParamita, is a gold medalist in M.A. Hindi for securing highest mark in 2009 from Rama Devi Women's Autonomous College, Bhubaneswar. She has completed her M.Phil on the topic JainendraKeUpanyas "Tyagpatra" Me Manovigyan from Ravenshaw University and her Ph.D on the topic "KamleshwarKe Katha Sahitya Me Vyangya" from Utkal University. She is in-charge of Hindi programme offered at DDCE. Her core consistencies include taking classes and coordinating the PCP programmes. She is also entrusted with the editing of Hindi course materials developed by DDCE.She has attended many National & International Conferences and seminars and has published many articles in various Journals.

Dr. Madhab Chandra Sethi,
Academic Consultant, History
(MA, M.Phil, Ph.D, UGC NET, B.Ed)
Email: madhab.setty@gmail.com
madhab@ddceutkal.ac.in

Dr.Madhab Chandra Sethi obtained his PG , M.Phil and Ph.D Degree from PG Department of Ancient Indian History, Culture and Archaeology, Utkal University. He is UGC-NET qualified. As a student, he had worked on "A Study of Stupa Architecture of Orissa with Special Reference to Udayagiri, Lalitgiri and Ratnagiri" at M.Phil level. His doctoral thesis is titled "Khandagiri and Udayagiri Reconsidered: A Study in Continuity" in Ancient Indian History, Culture and Archaeology. His Doctoral thesis has been highly appreciated by both the external examiners, for its critical analysis and for placing Khandagiri and Udayagiri in a national perspective. Before joining DDCE, Utkal University he was an ICHR &RGNF,UGCResearch Fellow at the P.G.Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. He has attended several National and International Conference held in India related to Art, History and Archaeology and published several papers. He is actively involved in the Archaeological Excavations, conducted by the P.G.Dept. of Ancient Indian History, Culture and Archaeology, Utkal University. His present interests include monuments, rock cut sculpture and architecture. He is a Life Member of Odisha History Congress. He had attended a National Workshop on Development of SLM organized at IGNOU, New Delhi in March 2016.

OUR OTHER FACULTIES

Besides the regular faculty members of DDCE and P.G. Departments of Utkal University a number of faculty members from other educational institutions, professionals including bankers, Chartered Accountants, Cost Accountants, Company Secretaries, Corporate Executives and Researchers at various academic institutions act as part timers. We also avail the services of retired experienced teachers. Faculties are also drawn from affiliated colleges of Utkal University and Biju Pattnaik University of Technology.

TEAM DDCE

- Mrs. Tanmay Kumar Das, *S.O, Accounts Section*
- Mr. Abhaya Kumar Sahoo, *Sr. Asst., VTP*
- Mr. Surya Narayan Rath, *Software Consultant*
- Mr. Aswini Kumar Gouda, *Programmer*
- Mr. Rajendra Kumar Mishra, *Programmer*
- Mr. Sumit Kumar Mishra, *Programmer*
- Ms. Mitali Sahoo, *Librarian*
- Sri Asisa Kumar Mishra, *Jr. Executive*
- Ms. Litun Pradhan, *Jr. Executive*
- Ms. Sabita Mallik, *Jr. Asst.*
- Mrs. Diptimayee Dalai, *Jr. Asst. Account Section*
- Mrs. LaxmipriyaPani, *Jr. Asst., Director's Estt.*
- Sri. Sitaram Deheri, *Jr. Asst, Lesson Store*
- Sri. Pradipta Kumar Swain, *Jr. Asst. Dispatch*
- Sri. Purnananda Pradhan, *Jr. Asst. Exam Section*
- Ms. Swapna Manjari Dash, *DEO, E-Receipt*
- Ms. BanajaPaikaray, *DEO, Examinations*
- Mr. Deepak Kumar Mohapatra, *DEO, Accounts*
- Ms. Sonali Samantaray, *DEO, Examinations*
- Ms. Chinmayee Nanda, *DEO, Examinations*
- Sri. Pradip Kumar Senapati, *Hardware & Network*
- Smt. KantiPaikaray, *Peon*
- Sri Damodar Barik, *Driver*
- Sri BairagiCharan Singh, *Driver*
- Sri Banambar Behera, *Supportive Staff*
- Sri Braja Mohan Gochhayat, *Supportive Staff*
- Sri Sridhar Naik, *Supportive Staff*
- Sri Landa Naik, *Supportive Staff*
- Sri Chitta Ranjan Nayak, *Supportive Staff*
- Sri BalaramSethy, *Electrician*
- Sri Rabindra Jena, *Supportive Staff*
- Sri MangruMundagadia, *Supportive Staff*
- Sri Srikanta Kumar Ojha, *Gardener*
- Sri Pitambara Behera, *Gardener*
- Sri Tapan Kumar Ray, *Supportive Staff*

INFRASTRUCTURE

Physical: Land-15 Acres, Halls-05(2Ac), Class rooms-25, Conference Room-03, (AC), Dining Room-01, Tube Well-02, Computer Cell-03,Garage- 05, Parking Shed-05. DDCE have added more than eight hundred square meter of floor space with an auditorium and twenty additional class rooms.

Library: Books-18479, Seating Capacity-80, Inflibnet Connectivity Available, N-Computing-18 Nodes for e-reading, Newspapers-09 and Magazine and Journals-04.

Information Technology: Servers-04,Computers-99,Laptops-03,l LCD Projectors-06,Scanners-03,Printers-14.

Software: Visual Studio enterprise edition, SQL Server Standard edition and Firewall-01.

Net Lease Cable Connectivity:12mbps from BSNL & Lease Net Radio Connectivity-15mbps from STPI.

Banking Facility: Syndicate Bank and its ATM, E-receipt System, Online Payment System.

Garden: Lawns-02, Seasonal Beds-05, Mango+Coconut Groove-01 and Fish Pond-01.

Electricity: Transformer-250KVA and Salient Diesel Generator-100KVA-02.

Virtual Tutorial Studio:HP M706n (B6S02A) Laser Jet Pro Printer-1, HP HPE StoreEasy 1650 NAS Storage and Server-1, HP M403d Leser Jet Pro Printer-1, HP M435nw (A3E42A) Printer-1, HP-5130 Ethernet Switch : HPE FlexNetwork-1, I Ball iB-PFS1042U Server Rack-1, Dell S2240L Server Monitor-1, USB Keyboard & Mouse Combo Pack-1, Sennheiser EW135G3 HAND HELD MIC System-1, Sennheiser, EW 112P G3, Wireless Lapel Mic-2, Sennheiser Professional HeadPhone-3, Telex CES2 Earset for Teachers-4, Genelec 8020B Speaker-6, Soundcraft FX-16ii

Audio Mixer-1, Talkback system ,with 8-way in tercom with 4 Nos. Belt Pack-1, Camera Sony HD Studio PXW-X160-3, Sony MCS 8M, HD Video Switcher-1, Sony QDAEX1/SC1 Card Adapter-6, Sony MRWE80/BC1 Memory Card Reader USB 3-4, Sony QDG64A/J Memory Card-6, Sony VPL#SW630C Projector with interactive Pen-2, Sony PSS-640 Ceiling Mount Kit for Projector-2, Sony VPL#SW630C interactive Pen-2, SONY 32 412 D Led TV-2, Battery Pack Sony 2BPU-60-3, Battery Pack Sony 2BPU-30-3, Battery Pack Sony Charger-3, Manfrotto MVH500AH, 755XBK Tripod-3, Ajakona IO-XT Video Ingest direct to computer-1, Ajakona Ki Pro Quad Video Recorder-1, Ajakona Pak Media and Pak Dock-1, iMac 27 -inch 5K Retina, Core i5 3.2GHz-2, Apple Keyboard-2, Apple Mouse-2, Microtek Supermax Series UPS, MPKK-180-11-4, Exide UPS Battery, EP-42-12-60, UPS Rack-4, Canara CLP901DS, LED Spot Daylight with Stand-6, Ureach UB960H Card Duplicator-1, Scan Disk 16 GB Micro SD Card-500, SENs BACK003S Backdrop Kit-1, SENs BACK003 Backdrop Cloth-1, Transcoding Sofware-1, Adobe CC Package (Device License)-1,Daikin R410A Air Conditioning- 2.

CCTV Surveillance System: CCTV Cameras-32, DVR-02, Screen-02

COURSE NAME WITH CODE NUMBER

Management Programme	**CODE**
MBA (2 Yr. Distance)	030302
MBA 2 Year Evening Program (Regular Face to Face Mode)	030303
IMBA / BBA (Distance)	030702
MBA in Banking & Finance (Regular Face to Face Mode)	030304

Computer Science & Application Programme (Regular Face to Face Mode)

MCA (2 Yr.)	020304
M.Sc. Computer Science & Application	020312
M.Sc. IT	020313
M.Sc. ITM	020314

UNDER GRADUATE PROGRAM (DISTANCE): (GENERAL)

B.A. Hons

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons*	010120

One may opt for other Honors only under the approval of Director, DDCE.

(Self Study)*

B.Com. **Hons.** 030101

POST GRADUATION **(DISTANCE):** ***(GENERAL)***

M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A.Pub.Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300

ADMISSION SCHEDULE

ADMISSION TO ALL COURSES IS SUBJECT TO AVAILABILITY OF SEATS.

LAST DATE FOR ADMISSION WITH USUAL FEES IS UPTO 30th NOVEMBER 2021.

ALL PENDING CASES, POLICE/DEFENSE PERSONAL ADMISSION WILL BE OVER BY THE END OF DECEMBER, 2021.

ONLINE ADMISSION PROCESS

Step- 1: **Registration of the Applicant**: The applicant needs to register him/her self through a link available in the DDCE website(https://ddceutkal.ac.in/admission.asp) and click **New Student Registration** Button. Here the applicant needs to submit his/ her name, E-mail id, Name of the course, Mobile no., and Date of Birth.

Step- 2: After New Registration you will get an auto generated Email, where your form no is mentioned.

Step-3: Login with Form No & DOB read the instruction carefully.

Step-4: Fillup all details of the form correctly then click **Submit& Continue** button.

Step-5: Upload your Photograph format (Max Size :100 KB)& Signature (Max Size : 50 KB) in .jpg format only.

Step- 6: Upload all required documents in .pdf format (Max Size:1 MB each)

Step-7: After clearance from DDCE, proceeds for the payment.

Step-8: After successful submission of the fees and verified by DDCE Official, the student will get the e-ID card, e-receipt, and e-Prospectus.

DDCE FOLLOWS FIRST COME FIRST SERVE PRINCIPLE

The **ONLINE** Admission Test for MBA Evening Program, MBA in Banking and Finance and MCA Program (Face to Face Mode) is on **ROLLING ENTRANCE BASIS**. Candidates have to appear **Personal Interview through Webinar** on any working day. Those who have qualified can take admission immediately. Conduct of online Personal Interview is also subject to availability of seats. Reservation policy of P.G. Council, Utkal University shall be applicable for Face to Face mode courses. All SC/ST students meeting the minimum requirements of admission shall be admitted into various courses under Distance Mode.

NO EXTENSION OF DATE beyond last date of admission is permitted. However defence personnel shall be considered on a case by case basis.

ACADEMIC CALENDAR 2021-2022

- **Due to Covid-19 pandemic all the Contact Classes will be conducted in the online mode.**
- **A student has to provide his/her own whatsapp number & E- Mail id (G-mail preferably) for attending the online Personal Contact Program (PCP).**
- **The PCP (Contact Class) will be conducted continuously/ on different dates/ different times (Morning 7 a.m to Evening 9 p.m).**
- **The detailed schedule (Link/ Password) will be informed to the students via DDCE website.**
- **The classes will be conducted through Zoom App/ Google Meet App/ Microsoft Team/ YouTube App/Google Classroom App etc.**

N.B:

- **The tentative Schedule of PCP (Personal Contact Program) will be notified on the website once the admission process is over. Students are advised to visit the website frequently for detailed time table.**

Management Programme
(Self Financing Courses)

A. MBA (Distance Mode)

i) Course Code: 030302

ii) Duration: Two Years(Four Semesters)

iii) Number of Seats: 500

iv) Mode/Medium: Distance/English

v) Eligibility: Bachelor Degree holder in any discipline or equivalent

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.
- Seats are reserved as per the provision laid by PG Council, Utkal University.

vii) Course Fees:

Course	At the time of admission					2nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3080*	3600	3600	30000	3080*

All Fees are Payable by 30th November 2021.

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

Programme Structure

Year/ Semester	Subject	Paper	Title of the Paper	Max. Marks Total
I Year 1st Sem.	Core (eight papers Total Marks 800)	1330302101	MANAGEMENT CONCEPTS AND PRACTICES	100
		1330302102	BUSINESS REGULATORY FRAME WORK	100
		1330302103	FINANCIAL ACCOUNTING	100
		1330302104	BUSINESS ETHICS	100
		1330302105	HUMAN RESOURCE MANAGEMENT	100
		1330302106	MARKETING MANAGEMENT	100
		1330302107	FINANCIAL MANAGEMENT	100
		1330302108	ORGANIZATION BEHAVIOUR	100
I Year 2nd Sem.	Elective (Select any Six Papers) Selected papers shall be offered by DDCE. Total Marks 600)	1330302201	MANAGERIAL ECONOMICS	100
		1330302202	CORPORATE LAW& TAX COMPLIANCES	100
		1330302203	BUSINESS POLICY & STRATEGIC MANAGEMENT	100
		1330302204	E- BUSINESS	100
		1330302205	COST AND MANAGEMENT ACCOUNTING	100
		1330302206	QUANTITATIVE METHODS FOR MANAGEMENT	100
		1330302207	RETAIL MANAGEMENT	100
		1330302208	CORPORATE GOVERNANCE	100
		1330302209	AGRI BUSINESS MANAGEMENT	100
		1330302210	PUBLIC POLICY	100
		1330302211	MARKETING SERVICES	100
		1330302212	PROJECT MANAGEMENT	100

		1330302213	DISASTER MANAGEMENT.	100
Select elective courses shall be offered.				
Year 3rd Sem.	Core (Eight papers Total Marks 800)	1330302109	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100
		1330302110	PRODUCTION & OPERATION MANAGEMENT	100
		1330302111	ENTREPRENEURSHIP DEVELOPMENT	100
		1330302112	BANKING & INSURANCE MANAGEMENT	100
		1330302113	MANAGEMENT INFORMATION SYSTEM	100
		1330302114	INTERNATIONAL BUSINESS AND FINANCE	100
		1330302115	RESEARCH METHODOLOGY	100
		1330302116	BUSINESS ECONOMIC ENVIRONMENT	100
Elective and Free Elective (Six papers)		**Special Papers**		
II Year 4thSem Total Marks 800	**HUMAN RESOURCE MANAGEMENT**	1330302218	HUMAN RESOURCE PLANNING AND DEVELOPMENT.	100
		1330302219	MANAGING EMPLOYEE RELATION & RELATED LAWS	100
		1330302220	MANAGEMENT OF TRAINING AND DEVELOPMENT	100
	FINANCIAL MANAGEMENT			
		1330302221	FINANCIAL MARKET & INSTITUTIONS	100
		1330302222	MERCHANT BANKING & FINANCIAL SERVICES	100
		1330302223	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
	MARKETING MANAGEMENT			
		1330302224	CONSUMER BEHAVIOUR	100
		1330302225	ADVERTISING AND BRAND MANAGEMENT	100
		1330302226	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100
	BANKING AND INSURANCE MANAGEMENT			
		1330302227	RISK & CLAIMS MANAGEMENT	100
		1330302228	BANKING AND INSURANCE LAWS	100
		1330302229	BANKING AND INSURANCE MARKETING	100
	TOUR & TRAVEL MANAGEMENT			
		1330302230	TOURISM & TRAVEL TRADE	100
		1330302231	HOTEL MANAGEMENT	100
		1330302232	TOUR ORGANISATIONS & TRAVEL MANAGEMENT	100
	DIETETICS & NUTRITION MANAGEMENT			
		1330302233	HUMAN SYSTEM MANAGEMENT	100
		1330302234	THERAPEUTIC MANAGEMENT	100
		1330302235	MICROBIAL MANAGEMENT AND FOOD INDUSTRY	100
	PRODUCTION & OPERATION MANAGEMENT			
		1330302236	TOTAL QUALITY MANAGEMENT	100
		1330302237	PURCHASING & MATERIAL MANAGEMENT	100
		1330302238	OPERATION PLANNING CONTROL	100
	INFORMATION SYSTEM MANAGEMENT			
		1330302246	DBMS & RDBMS	100
		1330302247	ENTERPRISE RESOURCE PLANNING	100
		1330302248	SYSTEM ANALYSIS & DESIGN	100
	AGRI BUSINESS MANAGEMENT			
		1330302249	AGRI RURAL MARKETING	100
		1330302250	AGRI FINANCIAL MANAGEMENT	100
		1330302251	MICRO FINANCE MANAGEMENT	100
	PUBLIC POLICY MANAGEMENT	1330302252	PUBLIC SYSTEM MANAGEMENT	100
		1330302253	ECONOMICS OF PUBLIC POLICY	100
		1330302254	PUBLIC POLICY ANALYSIS & EVALUATION	100
		1330302255	PROJECT VIVA	200
GRND TOTAL MARKS				3000
➢ In fourth semester, one has the option to select any two groups consisting of threepapers in each of the groups.				

- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

B. MBA 2 Year Evening Program (Regular Face to Face Mode)

i) Course Code: 030303
ii) Duration: Two Years(Four Semesters)
iii) Number of Seats: 40
iv) Mode/Medium: Regular/English
v) Eligibility:

- Bachelor Degree holder in any discipline or equivalent.
- Those born before **1st June 1989** or working personnel with at least 2years work experience are eligible. Work experience is to be evidenced with salary statement or any other means and is subject to satisfaction of DDCE Authority.
- Selection shall be through Online Entrance Test and Personal Interview through Webinar.
- Reservation Policy of PG Courses shall be applicable.

vi) Selection Procedure:

- Online admission Test along with Personal Interview through Webinar for MBA 2 Year Evening Program.
- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
- Rolling online Test shall be conducted subject to availability of seats.
- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) Course Fees:

Course	At the time of admission					2nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Evening Regular Programme)	600	36000	3080*	12000	3600	36000	3080*

All Fees are Payable by 30th November 2021

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***includes Registration/ Re-registration, Migration & Original Certificate fees.**

viii) Programme Structure: *Same as MBA (Distance Mode). The exam of Evening MBA will be conducted with the Distance Mode students. The internal examination will be conducted during the evening hours. Attendance is mandatory.*

ix) Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

C. MBA 2 Year Banking & Finance (Regular Face to Face Mode)

i) Course Code: 030304
ii) Duration: Two Years(Four Semesters)
iii) Number of Seats: 40
iv) Mode/Medium: Regular/English

v) Eligibility:

- Bachelor Degree holder in any discipline or equivalent.
- Those born after **1st June 1989**.
- Selection shall be through Online Entrance Test and Personal Interview through Webinar.
- Reservation Policy of PG Courses shall be applicable.

vi) Selection Procedure:

- Online admission Test along with Personal Interview through Webinar for MBA 2 Year Evening Program.
- Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.
- Rolling online Test shall be conducted subject to availability of seats.
- Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.

vii) Course Fees:

Course	At the time of admission					2nd Year	
	Admission Processing Fee(Rs)	Course Fee(Rs)	Exam Fee(Rs)	SSDC(Rs)	Corpus Fund (Rs.)	Course Fee(Rs)	Exam Fee (Rs.)
MBA(Evening Regular Programme)	600	36000	3080*	12000	3600	36000	3080*

All Fees are Payable by 30th November 2021
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***includes Registration/ Re-registration, Migration & Original Certificate fees.**

viii) **Programme Structure:** *Same as MBA (Distance Mode). The exam of Morning MBA in Banking & Insurance will be conducted with the Distance Mode students. The internal examination will be conducted during the evening hours. Attendance is mandatory.*

Programme Structure

Year/ Semester	Subject	Paper	Title of the Paper	Max. Marks Total
I Year 1st Sem.	Core (eight papers Total Marks 800)	1330304101	MANAGEMENT CONCEPTS AND PRACTICES	100
		1330304102	BUSINESS REGULATORY FRAME WORK	100
		1330304103	FINANCIAL ACCOUNTING	100
		1330304104	BUSINESS ETHICS	100
		1330304105	HUMAN RESOURCE MANAGEMENT	100
		1330304106	MARKETING MANAGEMENT	100
		1330304107	FINANCIAL MANAGEMENT	100
		1330304108	ORGANIZATION BEHAVIOUR	100
		1330304201	INTRODUCTION TO BANKING SERVICES	100

I Year 2nd Sem.	Elective (Select any Six Papers) Selected papers shall be offered by DDCE. Total Marks 600)	1330304202	INTRODUCTION TO INSURANCE SERVICES	100
		1330304203	COST AND MANAGEMENT ACCOUNTING	100
		1330304204	CORPORATE LAW& TAX COMPLIANCES	100
		1330304205	BUSINESS POLICY & STRATEGIC MANAGEMENT	100
		1330304206	RURAL & AGRI BANKING SERVICES	100
Select elective courses shall be offered.				
Year 3rd Sem.	Core (Eight papers Total Marks 800)	1330304109	MANAGEMENT OF CHANGE & STRATEGIC ISSUES	100
		1330304110	PRODUCTION & OPERATION MANAGEMENT	100
		1330304111	ENTREPRENEURSHIP DEVELOPMENT	100
		1330304112	BANKING & INSURANCE MANAGEMENT	100
		1330304113	MANAGEMENT INFORMATION SYSTEM	100
		1330304114	INTERNATIONAL BUSINESS AND FINANCE	100
		1330304115	RESEARCH METHODOLOGY	100
		1330304116	BUSINESS ECONOMIC ENVIRONMENT	100
Elective and Free Elective (Six papers)		**Special Papers**		
II Year 4thSem Total Marks 800	**BANKING & INSURANCE MANAGEMENT**	1330304218	RISK & CLAIMS MANAGEMENT	100
		1330304219	BANKING AND INSURANCE LAWS	100
		1330304220	BANKING AND INSURANCE MARKETING	100
	FINANCIAL MANAGEMENT			
		1330304221	FINANCIAL MARKET & INSTITUTIONS	100
		1330304222	MERCHANT BANKING & FINANCIAL SERVICES	100
		1330304223	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
		1330304255	PROJECT VIVA	200
GRND TOTAL MARKS				3000

- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

D. IMBA/BBA

i) Course Code: 030702

ii) Duration: Five Years(Ten Semesters)

iii) Number of Seats: 100

iv) Mode/Medium: Distance/English

v) Eligibility: +2 or equivalent

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.
- Seats are reserved as per the provision laid by PG Council, Utkal University.

vii) Course Fees:

Course	At the time of admission					2nd year		3rd year		4th year		5th year	
	Admission Processing Fees (Rs)	Course Fee (Rs)	*Exam Fee(Rs)	SSDC (Rs)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
IMBA/BBA (Distance)	**600**	**12000**	**3080***	**3600**	**3600**	**12000**	**2880**	**12000**	**3080***	**18000**	**2880**	**18000**	**3080***

All Fees are Payable by 30th November 2021

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***includes Registration/ Re-registration, Migration & Original Certificate fees.**

- Under SSDC Program the Communication Skill development courses, Yoga and other Behavioural Development Program are also conducted continuously.

viii) Programme Structure:

Year/Sem.	Category	Paper	Title of the Paper	Total Marks
BBA/IMBA I Year 1st Sem. (500 Marks)	Core (Five papers)	13030702101	Management Concepts and Practices	100
		13030702102	English - I	100
		13030702103	Business Mathematics	100
		13030702104	Psychology	100
		13030702105	Computer Fundamentals	100
BBA/IMBA I Year 2nd Sem. (500 Marks)	Core (Five papers)	13030702106	Financial Accounting	100
		13030702107	Fundamentals of Economics	100
		13030702108	Business Organization	100
		13030702109	Business Statistics	100

		13030702110	Information Technology in Business	100
BBA/IMBA II Year 3rd Sem. (500 Marks)	Core (Five papers)	13030702111	Organizational Behaviour	100
		13030702112	Cost Accounting	100
		13030702113	Managerial Economics	100
		13030702114	English - II	100
		13030702115	Web Fundamental	100
BBA/IMBA II Year 4th Sem. (500 Marks)	Core (Five papers)	13030702116	Quantitative Methods for Management	100
		13030702117	Business Economic& Environment	100
		13030702118	Business Regulatory Frame Work	100
		13030702119	Indian Ethos & Value	100
		13030702120	Management Accounting	100
BBA/IMBA III Year 5th Sem. (500 Marks)	Core (Five papers)	13030702121	Indian Economy & Macro Economics	100
		13030702122	Operation Research	100
		13030702123	Written & Oral Communication	100
		13030702124	Contemporary Indian Society & Culture	100
		13030702125	Research Methodology	100
BBA/IMBA III Year 6th Sem. (700 Marks)	Core (Six papers)	13030702126	Human Resources Management	100
		13030702127	Financial Management	100
		13030702128	Marketing Management	100
		13030702129	Production & Operation Management	100
		13030702130	Mgt. Information System	100
		13030702131	**Project Report**	200
IMBA IV Year 7th Sem. (500 Marks)	Core (Five papers)	13030702132	Management Comm. Skills & Development	100
		13030702133	Business Ethics& Corporate Governance	100
		13030702134	Industrial Laws	100
		13030702135	Business and company law	100
		13030702136	E-Business	100
IMBA IV Year 8th Sem. (500 Marks)	Core (Five papers)	13030702137	Corporate & Tax Law	100
		13030702138	International Business	100
		13030702139	Entrepreneurship Development	100
		13030702140	Management Support System	100
		13030702141	Business Policy & Strategic Management	100
IMBA V Year 9th Sem. (600 marks)	**Elective &Free Electives (Six papers)**		**GROUP- A --HRM**	
		13030702142	Human Resource Planning and Development	100
		13030702143	Managing employees and related laws	100
		13030702144	Managing Training and Development	100
			GROUP- B --FM	
		13030702145	Financial market and Institution	100
		13030702146	MERCHANT BANKING & FINANCIAL SERVICES	100
		13030702147	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	100
			GROUP- C --MM	
		13030702148	CONSUMER BEHAVIOUR	100
		13030702149	ADVERTISING AND BRAND MANAGEMENT	100
		13030702150	PRODUCT & SALES DISTRIBUTION MANAGEMENT	100

			GROUP- D --POM	
		13030702151	Total Quality Management	100
		13030702152	Purchasing & Material Management	100
		13030702153	Operation Planning Control	100
			GROUP- E --ISM	
		13030702154	DBMS & RDBMS	100
		13030702155	Enterprise Resource Planning	100
		13030702156	System Analysis & Design	100
NB: **One has to opt one groups as per his/ her specialization group (three papers). Besides one has to choose three papers from** any other four groups. (i.e. excluding the specialization/Elective paper group opted). These three papers can also be drawn from a single group.				
IMBA **V Year** **10th Sem.** **(600 marks)**	**Elective & Free Electives** **(Four papers)**		**GROUP- A --HRM**	
		13030702157	International Human Resource management	100
		13030702158	Management Change and Strategic Issues	100
			GROUP- B --FM	
		13030702159	International Finance	100
		13030702160	Merger and Acquisitions	100
			GROUP- C --MM	
		13030702161	PBM	100
		13030702162	MR & SERVICES	100
			GROUP- D --POM	
		13030702163	TM	100
		13030702164	LM	100
			GROUP- E --ISM	
		13030702165	Telecom for Business	100
		13030702166	Data Structure	100
	Core	13030702167	Project Viva	200

NB:

- **In 10th Semester one will cover the rest two papers of the elective group opted in the 9th Semester.**
- **One will opt any two papers from any group (other than those opted earlier). These two papers can also be drawn from the same free Elective group opted in the 9th Semester.**
- **Total Mark in BBA-3200 & IMBA- 5400.**

Computer Science Courses
(Face to Face Mode)

i) Course Code:

MCA (2 Yr.)	020304
M.Sc. Computer Science & Application	020312
M.Sc. IT	020313
M.Sc. ITM	020314

ii) Duration:

MCA (2 Yrs.)	04 Semesters(Two Years)
M.Sc. Computer Science & Application	04 Semesters(Two Years)
M.Sc. IT	04 Semesters(Two Years)
M.Sc. ITM	04 Semesters(Two Years)

iii) Number of Seats: 64 in MCA, 40 in each of M.Sc. Programme

iv) Mode/Medium: Regular/English

v) Eligibility:

Any Graduate Degree under 10+2+3 pattern recognized by the Utkal University with pass in Mathematics or Statistics as a subject at least in +2 or Senior Secondary Level are eligible for 3 year course .

OR

Those who have Passed Bachelor of Computer Application (BCA)/Bachelor of Science with Computer Science (Hons.) / Bachelor of Science in Information Technology (B.Sc.(IT)) / Bachelor of Science in Information Technology & Management (B.Sc.(ITM))/ Bachelor of Science in Information System & Telecommunications(B.Sc.(IST))recognized by Utkal University are eligible for 2 year course .

The first and second semesters shall be waived for all those who have passed BCA / B. Sc. (Comp. Sc (H)) / B. Sc (IT) / B. Sc (ITM)/B.Sc.(IST) i.e. conditions under B. They shall be directly admitted into third semester.

vi) Selection Procedure:

- **Online admission Test along with career marking and personal interview through webinar shall be done for Computer Science Programme.**
- **Online Test shall consist at 100 Multiple Choice Questions covering Reasoning, Comprehension, English Language and Quantitative Techniques.**
- **Rolling Online Test shall be conducted subject to availability of seats.**
- **Seats are reserved as per the provision laid by PG Council, Utkal University subject to clearing the entrance test.**
- **Reservation Policy of P G Council shall be application.**

vii) Course Fees:

Course	At the time of admission				2nd year	
	Cost of Form (Rs.)	Course Fee (Rs.)	Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
MCA / M.Sc.CS/M.Sc.IT/M.Sc.ITM (Morning Regular Mode)	600	30000	3080*	3600	30000	3080*

All Fees are Payable by 30th November 2021

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***includes Registration/ Re-registration, Migration & Original Certificate fees.**

viii) Programme Structure:

EFFECTIVE FROM 2020–21 ACADEMIC SESSION IN REGULAR MODE

FIRST SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 1.1	Mathematical Foundation of Computer Science	100	3-1-0	4
CS 1.2	Data and File Structure	100	3-1-0	4
CS 1.3	Computer Organization& Architecture	100	3-1-0	4
CS 1.4	Theory of Computation	100	3-1-0	4
CS 1.5	Computer Communication Network	100	3-1-0	4
CS 1.6	Practical - I –Data Structure Lab	50	0-0-6	2
CS 1.7	Practical - II –Computer Network Lab	50	0-0-6	2
	TOTAL	600		24

SECOND SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 2.1	Operating Systems	100	3-1-0	4
CS 2.2	Database Concepts and Implementations	100	3-1-0	4
CS 2.3	Algorithm Design and Analysis	100	3-1-0	4
CS 2.4	Artificial Intelligence	100	3-1-0	4
CS 2.5	Cryptography and Network Security	100	3-1-0	4
CS 2.6	Practical - III–Operating Systems Lab	50	0-0-6	2
CS 2.7	Practical -IV –Database Lab	50	0-0-6	2
	TOTAL	600		24

THIRD SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 3.1	Software Engineering	100	3-1-0	4
CS 3.2	Data Warehousing and Data Mining	100	3-1-0	4
CS 3.3	Compiler Design	100	3-1-0	4
CS 3.4	Java Programming	100	3-1-0	4
CS 3.5	Elective – I	100	3-1-0	4
CS 3.6	Practical - V - Java Programming Lab	50	0-0-6	2
CS 3.7	Practical -VI–Software Engineering Lab	50	0-0-6	2
	TOTAL	600		24

FOURTH SEMESTER

PAPER	SUBJECT	FULL MARK	L–T–P	CREDIT
CS 4.1	Elective- II	100	3-1- 0	4
CS 4.2	Elective – III	100	3-1- 0	4
CS 4.3	Elective – IV	100	3-1- 0	4
CS 4.4	Project Work/Dissertation & Presentation	200		8
CS 4.5	Grand Viva	100		4
	TOTAL	600		24
	GRAND TOTAL	2400		96
Elective – I-M.Sc.(Computer Science)				
1.	Distributed Systems	100	3-1- 0	4
2.	Object Oriented using UML	100	3-1- 0	4
3.	Computer and Society	100	3-1- 0	4
Elective – I-M.Sc.(IT & ITM)				
1.	ARM Processor	100	3-1- 0	4
2.	Combinatorics and Graph Theory	100	3-1- 0	4
3.	Wireless and Sensor Networks	100	3-1- 0	4
Elective – 2-M.Sc.(Computer Science)				
1.	Optimization Techniques	100	3-1- 0	4
2.	Computer Graphics and Animations	100	3-1- 0	4
3.	Unix Internals	100	3-1- 0	4
Elective – 2-M.Sc.(IT & ITM)				
1.	Mobile Computing	100	3-1- 0	4
2.	Machine Learning	100	3-1- 0	4
3.	Human Computer Interaction	100	3-1- 0	4
Elective – 3-M.Sc.(Computer Science)				
1.	Cloud Computing	100	3-1- 0	4

2.	Simulation Modelling	100	3-1- 0	4
3.	Bio Informatics	100	3-1- 0	4
Elective – 3-M.Sc.(IT & ITM)				
1.	Embedded System	100	3-1- 0	4
2.	Pattern Recognition	100	3-1- 0	4
3.	Data Science using Python	100	3-1- 0	4
Elective – 4-M.Sc.(Computer Science)				
1.	Internet of Things	100	3-1- 0	4
2.	Intrusion Detection System	100	3-1- 0	4
3.	Test Analysis	100	3-1- 0	4
Elective – 4-M.Sc.(IT & ITM)				
1.	Web Design	100	3-1- 0	4
2.	Block Chain Technology	100	3-1- 0	4
3.	Network Programming	100	3-1- 0	4
	TOTAL	**650**		**26**

****There will be a 12 weeks project work to be undertaken by the students in any Industry / Institution . At the end of the project there will an evaluation of the project for 12 credits by an External & Internal Examiner .**

POST GRADUATION

i) Course Code:

M.A. Economics	010304
M.A. Education	010305
M.A. English	010306
M.A. Hindi	010308
M.A. History	010309
M.A. Odia	010314
M.A. Pol. Sc.	010316
M.A.Pub.Admn	010318
M.A. Sanskrit	010319
M.A. Sociology	010320
MSW (Social Work)	010326
M.Com.	030300

ii) Duration: Four Semesters(Two Years)

iii) Number of Seats: 2400*
(*DDCE reserves the right to increase the number of seats subject to conditions)

iv) Mode/Medium: Distance/English/Hindi/Odia/Sanskrit(Devanagari Script)

v) Eligibility:

Course	Eligibility
M.A. Economics	Any graduate BA/ B. Com/ B. Tech/B.A. LLB/ B. Sc. LLB/ B.Com LLB etc.
M.A. Education	Any graduate from Utkal University or Any other University with Education as a subject (Hons /Pass / Elective) at graduation level. Those with B.Ed / D.Ed/ Any other recognized teacher's training program under Government/ Board/University are also eligible. Those who are in teaching profession with at least 5 years experience may be granted waiver at the discretion of DDCE.
M.A. English	Any graduate with English as a subject from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Hindi	Any graduate with Hindi as a subject from Utkal University or any other University recognized by Utkal University or any graduate with Ratna/Shastri is eligible to take admission.
M.A. History	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Odia	Any graduate (with Odia as subject at least +2 level) from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.
M.A. Pol. Sc.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
M.A. Pub. Admin.	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.

M.A. Sanskrit	Any graduate with Sanskrit as a subject from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission. **Answers are to be written in Devanagiri script.**
M.A. Sociology	Any graduate from Utkal University or any other University recognized by Utkal University is eligible to take admission.
Master in Social work	Any graduate from Utkal University or any other University recognized by Utkal University under 10+2+3 is eligible to take admission.
M.Com	B.Com, BBA from Utkal University or any other University recognized by Utkal University, Chartered Accountants, Company Secretaries and Cost Accountants are also eligible for admission.

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) Reservation Policy of P G Council shall be application.

viii) Course Fees:

Course	**At the time of admission**				**2nd year**	
	Cost of Form (Rs.)	**Course Fee (Rs.)**	***Exam. Fee(Rs.)**	**Corpus Fund (Rs.)**	**Course Fee (Rs.)**	**Exam Fee (Rs.)**
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.)(Distance Mode)	600	8400	3080*	3000	8400	3080*

All Fees are Payable by 30th November 2021

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***includes Registration/ Re-registration, Migration & Original Certificate fees.**

ix) Programme Structure:

Follows on next page.

MASTER OF ARTS IN ECONOMICS
Course Code – 010304
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	ECO-1.1	History of Economic Thought	100
		Core	ECO-1.2	Principles of Public Finance and Fiscal Policy	100
		Core	ECO-1.3	Microeconomic Theory	100
		Core	ECO-1.4	Macroeconomic Theory	100
	2nd Semester	Core	ECO-2.1	Economics of Development and Growth	100
		Core	ECO-2.2	International Trade	100
		Core	ECO-2.3	Economics of Agriculture	100
		Core	ECO-2.4	Problems of Indian Agriculture	100
		Core	ECO-2.5	Budgetary System with Special reference to India	100
2nd YEAR	3rd Semester	***Group-A***	ECO-3.1	Mathematical Economics	100
			ECO-3.2	Econometrics	100
			ECO-3.3	International Monetary Management	100
		Group-B	ECO-3.4	Planning and Regional Economics	100
			ECO-3.5	Rural Development	100
			ECO-3.6	International Economics	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			PAD-2.3	**Development Administration**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	ECO-4.1	Regional Economics	100
		Core	ECO-4.2	Research Methodology	100
		Core	ECO-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

MASTER OF ARTS IN EDUCATION
Course Code-010305
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	EDU-1.1	Philosophical Foundation of Education	100
		Core	EDU-1.2	Sociological Foundation of Education	100
		Core	EDU-1.3	Advance Education Psychology	100
		Core	EDU-1.4	Teachers Education	100
	2nd Semester	Core	EDU-2.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography Theory	100
		Core	EDU-2.2	Educational Technology	100
		Core	EDU-2.3	Methods of Educational Research and Statistics	100
		Core	EDU-2.4	Educational Planning and Management	100
		Core	EDU-2.5	Comparative Education: UK/USA/India	100
2nd YEAR	3rd Semester	***Group-A***	EDU-3.1	Modern Trends in Methods of Teaching : English/ Odia/ History/Math/Science/Geography(Practical)	100
			EDU-3.2	Special Education	100
			EDU-3.3	Guidance and Counselling in Education	100
		Group-B	EDU-3.4	Modern Educational Thinkers	100
			EDU-3.5	Distance Education	100
			EDU-3.6	Early Childhood Education	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			PAD-2.3	**Development Administration**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	EDU-4.1	Curriculum Planning & Development	100
		Core	EDU-4.2	Tools & Technique of Education Measurement &Evaluation	100
		Core	EDU-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

MASTER OF ARTS IN ENGLISH
Course Code-010306
Course Structure

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		ENG-1.1	Concepts in Literature	100
		Core		ENG-1.2	Classical and neo-classical critical theories	100
		Core		ENG-1.3	Literature and Social history-I	100
		Core		ENG-1.4	Literature and Social history-II	100
	2nd Semester	Core		ENG-2.1	The novel in 18th-19th Centuries	100
		Core		ENG-2.2	Non Fiction –letter, Essay, biography and Auto-biography.	100
		Core		ENG-2.3	Theory- Romantic & Victorian theory & Criticism	100
		Core		ENG-2.4	Romantic Poetry	100
		Core		ENG-2.5	Fiction 19th-20th centuries	100
2nd YEAR	3rd Semester	**GROUP**				
		Elective Subject Discipline Select Any One Group	**A**	ENG-3.1	Renaissance drama-Shakespearian (with alternate play)	100
				ENG-3.2	The 20th Century (with alternate play)	100
			B	ENG-3.3	Modern Drama (with alternate play)	100
				ENG-3.4	Victorian Poetry (with alternate play)	100
				ENG-3.5	Modern Poetry(with alternate play)	100
				ENG-3.6	Literature of Europe (with alternate play)	100
			C	ENG-3.7	20th Century Criticism	100
				ENG-3.8	American Literature-I	100
				ENG-3.9	American Literature-II	100
			D	ENG-3.10	Commonwealth Literature-I	100
				ENG-3.11	Commonwealth Literature-II	100
				ENG-3.12	Basics of English Written Communication	100
		Elective Discipline Free Any Two		**HIS-3.6**	**Nationalist Movement In India**	100
				MCM-4.4	**Research Methodology**	100
				HIS-4.2	**Women in India**	100
	4th Semester	Core		ENG-4.1	Contemporary Indian writing in English-I	100
		Core		ENG-4.2	Contemporary Indian writing in English-II	100
		Core		ENG-4.3	Essay Writing Viva/ Project Viva	200
TOTAL						**1800**

MASTER OF ARTS IN HINDI
Course Code–010308
Course Structure

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	HIN-1.1	Hindi SahityaKaItihash (Adikal, Madhyakal, Ritikal)	100
		Core	HIN-1.2	Hindi SahityaKaAdhunikItihash	100
		Core	HIN-1.3	BhartiyaKavya Shastra	100
		Core	HIN-1.4	PaschatyaKavya Shastra	100
	2nd Semester	Core	HIN-2.1	PrachinKavya	100
		Core	HIN-2.2	MadhyakalinKavya	100
		Core	HIN-2.3	AdhunikKavya	100
		Core	HIN-2.4	UpanyasAurKahani	100
		Core	HIN-2.5	Natak, EkankiAurNibandh	100
2nd YEAR	3rd Semester	***Group-A***	HIN-3.1	PrayojanMulakHindi(Karyalayee Hindi, ParibhasikShabdabali Hindi KaVividhRoop: Rajbhasha, Rashtrabhasha, Sanchar Bhasa, Kavyabhasha)	100
			HIN-3.2	Hindi KaPrayojan(Patrakarita, Electronic Media, Advertisement, Film Appreciation)	100
			HIN-3.3	AnuvadSiddhantAurPrayog	100
		Group-B	HIN-3.4	NariVimarsh	100
			HIN-3.5	Dalit Vimarsh	100
			HIN-3.6	Vishesh Adhyayan- Tulasi Das	100
		Elective Discipline Free Any Two	**HIS-3.6**	**Nationalist Movement In India #**	100
			ENG-3.12	**Basics of English Written Communication #**	100
			HIS-4.2	**Women in India #**	100
	4th Semester	Core	HIN-4.1	BhasaVigyanKeSamanyaSiddhant	100
		Core	HIN-4.2	Hindi BhasaKaVikasAurBoliyan	100
		Core	HIN-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

 # To be answered in ENGLISH.

MASTER OF ARTS IN HISTORY
Course Code –010309
COURSE STRUCTURE

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		HIS-1.1	Ancient Civilizations	100
		Core		HIS-1.2	Medieval Societies	100
		Core		HIS-1.3	World History(1500-1900 A.D)	100
		Core		HIS-1.4	Twentieth Century of World (1900-1945)	100
	2nd Semester	Core		HIS-2.1	Twentieth Century of World (1945-2000)	100
		Core		HIS-2.2	Historical Theory and Methods	100
		Core		HIS-2.3	Indian Historiography	100
		Core		HIS-2.4	Cultural Heritage of India	100
		Core		HIS-2.5	Contemporary History of India from 1947-2010	100
2nd YEAR	3rd Semester	**GROUP**				
		Elective Subject Discipline Select Any One Group	**A**	HIS-3.1	Political and Administrative History of Ancient India(Early time to 1st Century BC)	100
				HIS-3.2	Political and Administrative History of Ancient India(1st Century BC to 8th Century AD)	100
				HIS-3.3	Political and Administrative History of Ancient India(8th Century AD to 12th Century AD)	100
			B	HIS-3.4	Constitutional & Administrative History of Modern India	100
				HIS-3.5	Socio-Cultural & Economic History of Modern India	100
				HIS-3.6	Nationalist Movement In India	100
			C	HIS-3.7	History of Odisha (From earliest times to 1434 A.D)	100
				HIS-3.8	History of Ancient Odisha (From 1435 A.D to 1803 A.D)	100
				HIS-3.9	History of Odisha (From 1803 to 1948 A.D)	100
		Elective Discipline Free Any Two		**HIS**	**Cultural Heritage Management**	100
				PSC-3.2	**Society and Polity in India**	100
				PAD-4.3	**Disaster Management**	100
	4th Semester	Core		HIS-4.1	History of Science and Technology in India	100
		Core		HIS-4.2	Women in India	100
		Core		HIS-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	**1800**

MASTER OF ARTS IN ODIA
Course Code –010314
COURSE STRUCTURE

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		ODA-1.1	Odia Sahitya Ra Itihasa-I	100
		Core		ODA-1.2	Odia Sahitya Ra Itihasa-II	100
		Core		ODA-1.3	BhasaVigyan 'O' Odia Byakarana	100
		Core		ODA-1.4	Sahitya O SahityaTatwa	100
	2nd Semester	Core		ODA-2.1	PurunaKabya `O` AdhunikaKabita	100
		Core		ODA-2.2	Upanyasa, Galpa `O` Nataka	100
		Core		ODA-2.3	Prabandha, jibani, `O` BhramanaSahitya	100
		Core		ODA-2.4	Odia BhasareJogajogo (Communicative Odia)	100
		Core		ODA-2.5	AnubadaTatwa `O` Prayoga	100
2nd YEAR	3rd Semester	**GROUP**		ODA-3.1	Linguistic-I	100
		Elective Subject Discipline Select Any One Group	**A**	ODA-3.2	Linguistic-II	100
				ODA-3.3	Linguistic-III	100
			B	ODA-3.4	Ranga Mancha O NatyaTatwa– I	100
				ODA-3.5	NatyaTatwa– II	100
				ODA-3.6	Natak O Natyakar– III	100
			C	ODA-3.7	AdhunikaKabita– I	100
				ODA-3.8	AdhunikaKabi O Kabita– II	100
				ODA-3.9	SwadhinataPararaKabita– III	100
		Elective Discipline Free Any Two		**HIS-3.6**	**Research Methodology**	100
				HIS-3.9	**OdisharaSankhiptaItihasa (History of Odisha)**	100
				HIS-4.2	**Women in India**	100
	4th Semester	Core		ODA-4.1	OdisharaLokaSahitya 'O' Sanskruti	100
		Core		ODA-4.2	Shree JagannathSanskruti O Odisha ra DharmaDhara	100
		Core		ODA-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	**1800**

M.A. IN POLITICAL SCIENCE
Course Code –010316
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	PSC-1.1	Comparative politics- Concepts and Methods	100
		Core	PSC-1.2	Administrative theory: Principles and Approaches	100
		Core	PSC-1.3	International relations: Major concepts and theories	100
		Core	PSC-1.4	Western Political Thinker I (Ancient and Medieval)	100
	2nd Semester	Core	PSC-2.1	Indian Government and Politics:Basics /Political Ideologies/ Nation Building and National Integration in India.	100
		Core	PSC-2.2	Comparative political processes	100
		Core	PSC-2.3	Global politics: contemporary challenges and issues	100
		Core	PSC-2.4	Contemporary debates in political theory	100
		Core	PSC-2.5	Western Political Thinker II (Modern)	100
2nd YEAR	3rd Semester	***Group-A***	PSC-3.1	Public administration and management	100
			PSC-3.2	Society and Polity in India	100
			PSC-3.3	Contemporary Political Theory	100
		Group-B	PSC-3.4	Research Methodology and Statistical Methods	100
			PSC-3.5	Political Sociology: Ideas and Concepts	100
			PSC-3.6	Human Right	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			PAD-4.3	**Disaster Management**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	PSC-4.1	Indian Political Ideas	100
		Core	PSC-4.2	India and The World	100
		Core	PSC-4.3	Essay Writing Viva/ Project Viva	100
				TOTAL	**1800**

MASTER OF ARTS IN PUBLIC ADMINISTRATION
Course Code–010318
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	PAD-1.1	Administrative Theory	100
		Core	PAD-1.2	Comparative Public Administration	100
		Core	PAD-1.3	Indian Administration	100
		Core	PAD-1.4	Administrative Thinkers	100
	2nd Semester	Core	PAD-2.1	Organizational Behavior& Management Process	100
		Core	PAD-2.2	Public Personnel Administration	100
		Core	PAD-2.3	Development Administration	100
		Core	PAD-2.4	Local Governance	100
		Core	PAD-2.5	Research Methodology	100
2nd YEAR	3rd Semester	***Group-A***	PAD-3.1	Rural Development	100
			PAD-3.2	Urban Development	100
			PAD-3.3	Good Governance	100
		Group-B	PAD-3.4	Financial Administration in India	100
			PAD-3.5	Indian Economics	100
			PAD-3.6	Environmental Impact Assessment and Social Impact Assessment	100
		Elective Discipline Free Any Two	**HIS-2.4**	**Cultural Heritage of India**	100
			PSC-3.3	**Society and Polity in India**	100
			HIS-4.2	**Women in India**	100
	4th Semester	Core	PAD-4.1	Human Resource and Management	100
		Core	PAD-4.2	Disaster Management	100
		Core	PAD-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

MASTER OF ARTS IN SANSKRIT
Course Code–010319
COURSE STRUCTURE

NOTE: NO COURSE MATERIAL IN SANSKRIT IS AVAILABLE. THE MEDIUM OF INSTRUCTION AND EXAMINATION FOR SANSKRIT IS DEVANAGIRI SCRIPT

Year / Semester		Category		Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core		SAN-1.1	Vedic Language & Literature	100
		Core		SAN-1.2	Grammar (SidhantaKaumudi)	100
		Core		SAN-1.3	Systems of Indian Philosophy-I	100
		Core		SAN-1.4	Sanskrit Prose and Poetry	100
	2nd Semester	Core		SAN-2.1	Sanskrit Plays, Poetics and Dramaturgy-I	100
		Core		SAN-2.2	Ancillary Vedic Literature	100
		Core		SAN-2.3	Philology and Introduction to Grammar	100
		Core		SAN-2.4	Systems of Indian Philosophy-II	100
		Core		SAN-2.5	Sanskrit Plays	100
2nd YEAR	3rd Semester	**GROUP**				
		Elective Subject Discipline Select Any One Group	**A(Veda)**	SAN-3.1	History of Vedic, Epic and Classical Sanskrit Literature	100
				SAN-3.2	Vedic Literature (Veda)- Samhita Text	100
				SAN-3.3	Scientific Literature in Sanskrit	100
			B(Sahitya)	SAN-3.4	Poetics and Dramaturgy-II	100
				SAN-3.5	Different Schools of Kavyashastra	100
				SAN-3.6	Classical Literature (Sahitya)Prose & Poetry	100
			C(Vyakaran)	SAN-3.7	Grammar (Vyakarana) Krdanta and Atmanepada	100
				SAN-3.8	Communicative Sanskrit	100
				SAN-3.9	Grammar (Vyakarana)Philosophical Texts-I	100
			D (Darshan)	SAN-3.10	History of Purana Literature and Essay related to the Subjects	100
				SAN-3.11	Ethics in Sanskrit Literature	100
				SAN-3.12	Philosophy (Darshana) Nyayasutra and Vakyapadiya	100
		Elective Discipline Free Any Two		**ODA-1.1**	**Odia Sahityaraltihas ##**	100
				ENG-3.12	**Basic of English Written Communication ###**	100
				HIS-4.2	**Women in India ###**	100
	4th Semester	Core		SAN-4.1	Dramaturgy and Technical Literature	100
		Core		SAN-4.2	Ancient Indian History, Culture and Epigraphy	100
		Core		SAN-4.3	Essay Writing Viva/ Project Viva	200
					TOTAL	**1800**

To be answered in ODIA/SANSKRIT.

To be answered in ENGLISH.

MASTER OF ARTS IN SOCIOLOGY
Course Code–010320
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	SOC-1.1	Introduction to Sociology	100
		Core	SOC-1.2	Perspectives of Indian Society-I	100
		Core	SOC-1.3	Classical Sociological Theory	100
		Core	SOC-1.4	Research Methodology-I	100
	2nd Semester	Core	SOC-2.1	Modern Sociological Theory	100
		Core	SOC-2.2	Perspectives of Indian Society-II	100
		Core	SOC-2.3	Research Methodology-II	100
		Core	SOC-2.4	Sociology of Globalization	100
		Core	SOC-2.5	Rural Sociology	100
	3rd Semester	***Group-A***	SOC-3.1	Sociology of Health	100
			SOC-3.2	Sociology of Environment	100
			SOC-3.3	Sociology of Education	100
		Group-B	SOC-3.4	Gender Studies	100
			SOC-3.5	Sociology of NGOs	100
			SOC-3.6	Sociology of Ageing	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			ENG-3.12	**Basics of English Written Communication**	100
			PAD-4.3	**Disaster Management**	100
	4th Semester	Core	SOC-4.1	Sociology of Development	100
		Core	SOC-4.2	Urban Sociology	100
		Core	SOC-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

MASTER OF ARTS IN SOCIAL WORK
Course Code-010326
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	MSW-1.1	History and Field of Social Work	100
		Core	MSW-1.2	Man and Society	100
		Core	MSW-1.3	Human Growth and Development- Developmental Psychology	100
		Core	MSW-1.4	Social Work Research and Statistics	100
	2nd Semester	Core	MSW-2.1	Social Work Methods	100
		Core	MSW-2.2	Social Work Administration	100
		Core	MSW-2.3	Social Problems, Social Policy, Social Legislation and Social Development	100
		Core	MSW-2.4	Social Work with Weaker Section	100
		Core	MSW-2.5	Concurrent field work	100
2nd YEAR	3rd Semester	***Group-A***	MSW-3.1	Labour Welfare	100
			MSW-3.2	Family & Child Welfare	100
			MSW-3.3	Women in India	100
		Group-B	MSW-3.4	Community Development	100
			MSW-3.5	Correctional Social Work	100
			MSW-3.6	Sociology of NGOs	100
		Elective Discipline Free Any Two	**MCM-2.2**	**Organizational Behaviour**	100
			ENG-3.12	**Basics of English Written Communication**	100
			PAD-4.3	**Disaster Management**	100
	4th Semester	Core	MSW-4.1	Studies in Rural Development	100
		Core	MSW-4.2	Human Rights & Duties	100
		Core	MSW-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

MASTER OF COMMERCE
Course Code–030300
COURSE STRUCTURE

Year / Semester		Category	Paper Code	Title of the Paper	Max. Mark
1st YEAR	1st Semester	Core	MCM-1.1	Management Concepts and Practices	100
		Core	MCM-1.2	Quantitative Methods for Management	100
		Core	MCM-1.3	Business Economics & Environment	100
		Core	MCM-1.4	Financial Management	100
	2nd Semester	Core	MCM-2.1	Corporate Financial Accounting	100
		Core	MCM-2.2	Organization Behaviour	100
		Core	MCM-2.3	Marketing Management	100
		Core	MCM-2.4	Managerial Economics	100
		Core	MCM-2.5	Entrepreneurship Development	100
2nd YEAR	3rd Semester	**GROUP**			
		Elective Subject Discipline Select Any One Group **A**	MCM-3.1	Advance Accounting	100
			MCM-3.2	Cost and Management Accounting	100
			MCM-3.3	Corporate Tax Planning	100
		B	MCM-3.4	Financial Markets and Institution	100
			MCM-3.5	Derivative and Risk Management	100
			MCM-3.6	Security Analysis & Portfolio Management	100
		C	MCM-3.7	Human Resources Planning & Development	100
			MCM-3.8	Consumer Behavior and Advertisement Management	100
			MCM-3.9	Merchant Banking and Financial services	100
		Elective Discipline Free Any Two	**ECO-2.5**	**Budgetary System with special reference to India**	100
			MCM-3.5	**Business Ethics**	100
			PAD-4.3	**Disaster Management**	100
	4th Semester	Core	MCM-4.1	Banking and Insurance Management	100
		Core	MCM-4.2	Research Methodology	100
		Core	MCM-4.3	Essay Writing Viva/ Project Viva	200
				TOTAL	**1800**

Under Graduate Courses

i) Course Code:

B.A. Hons

Education Hons	010105
English Hons*	010106
History Hons	010109
Hindi Hons*	010108
Odia Hons	010114
Pol. Science Hons	010116
Sanskrit Hons*	010119
Sociology Hons*	010120
Economics Hons	
One may opt for other subjects	

** Self Study.*

***B.Com.* Hons.** 030101

ii) Duration: Six Semesters(Three Years)

iii) Number of Seats: Unlimited

iv) Mode/Medium: Distance/English/Hindi/Odia/Sanskrit

v) Eligibility:

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary / Dept. of Industry or any other Dept. of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science / Technology / Engineering / Pharmacy etc. There shall be no such restriction for joining B.A/ B.Com stream.

vi) Selection Procedure:

- On First come first serve basis
- All eligible SC/ST students shall be admitted provided they take admission within due date.

vii) Seats are reserved as per the provision laid by PG Council, Utkal University.

viii) Course Fees:

Course	At the time of admission				2nd year		3rd Year	
	Admission Processing Fess	Course Fee (Rs.)	*Exam. Fee(Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
B.A/B.Com(Distance Mode)	600	6000	2120*	1800	6000	1920	6000	2120*

All Fees are Payable by 30th November 2021

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

ix) Programme Structure:

(A) ARTS (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	Core-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6 = 24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
GRAND TOTAL		**26**	**148**	**2600**

N.B:-Arts (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbr. :

DSE : *Discipline Specific Elective*
AECC : *Ability Enhancement Compulsory Course*
SEC : *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- An Arts (Hons.) student has to opt two different subjects as GE-A and GE-B other than core subject.
- GE-A to be opted for Semester-I & III (as Paper-1 & 2) and GE-B Semester-II &IV(as Paper-1 & 2)
- An Arts (Hons.) Student can opt maximum of two Practical Subjects.

(B) COMMERCE (HONOURS)

Group	Subjects	No. of Papers	Total Credits	Total Marks
Core	CORE-1 to Core-14	14	14 x 6=84	1400
DSE	DSE-1 to DSE-4	4	4 x 6=24	400
AECC		2	2 x 4=8	200
SEC		2	2 x 4=8	200
GE		4	4 x 6=24	400
GRAND TOTAL		**26**	**148**	**2600**

N.B:-Commerce (Hons.) course has Total Credits = 148, Total Marks = 2600.

Abbr. :

DSE: *Discipline Specific Elective*
AECC: *Ability Enhancement Compulsory Course*
SEC: *Skill Enhancement Course*
GE: *Generic Elective*

Stipulations:

- A Honours candidate has to opt one group of subjects as DSE in Semester-V & VI- (GROUP-'A')
- Accounting and Finance, (GROUP-'B') Banking and Insurance, (GROUP-'C') Financial Markets)

Course Structure(Arts)

SEMESTER – I

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	FullMarks
1	CORE	I	6	60	100
2	CORE	II	6	60	100
3	GE – A	I	6	60	100
4	AECC(*Environmental Studies)*	I	4	40	100
	TOTAL	**4**	**22**	**220**	**400**

SEMESTER – II

S.No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	FullMarks
1	CORE	III	6	60	100
2	CORE	IV	6	60	100
3	GE – B	I	6	60	100
4	*MIL(Communication) (Odia/Hindi/Urdu/A.E.)*	II	4	40	100
	TOTAL	**4**	**22**	**220**	**400**

SEMESTER – III

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	V	6	60	100
2	CORE	VI	6	60	100
3	CORE	VII	6	60	100
4	GE – A	II	6	60	100
5	SEC(*English Communication*)	I	4	40	100
	TOTAL	**5**	**28**	**280**	**500**

SEMESTER – IV

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	VIII	6	60	100
2	CORE	IX	6	60	100
3	CORE	X	6	60	100
4	GE – B	II	6	60	100
5	SEC*(Modern Office Management)*	II	4	40	100
	TOTAL	**5**	**28**	**280**	**500**

SEMESTER – V

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XI	6	60	100
2	CORE	XII	6	60	100
3	DSE	I	6	60	100
4	DSE	II	6	60	100
TOTAL		**4**	**24**	**240**	**400**

SEMESTER – VI

S. No	Name of the Course	Paper	CP(Credit Point)	CH(Credit Hour)	Full Marks
1	CORE	XIII	6	60	100
2	CORE	XIV	6	60	100
3	DSE	III	6	60	100
4	DSE	IV	6	60	100
TOTAL		**4**	**24**	**240**	**400**

Course Structure (Commerce)

SEMESTER – I

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	Environmental Studies	I	4	40	100
2	Core	Financial Accounting	I	6	60	100
3	Core	Business Law	II	6	60	100
4	GE	Micro Economics	I	6	60	100
		TOTAL	**4**	**22**	**220**	**400**

SEMESTER – II

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	AECC	English Communication	II	4	40	100
2	Core	Corporate Accounting	III	6	60	100
3	Core	Corporate Law	IV	6	60	100
4	GE	Macro Economics	II	6	60	100
		TOTAL	**4**	**22**	**220**	**400**

SEMESTER – III

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Human ResourceManagement	V	6	60	100
2	Core	Income Tax Law andPractice	VI	6	60	100
3	Core	Management Principles & Application	VII	6	60	100
4	GE	Business Statistics	III	6	60	100
5	SEC	E-Commerce	I	4	40	100
		TOTAL	**5**	**28**	**280**	**500**

SEMESTER – IV

S.No.	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Cost & Management Accounting	VIII	6	60	100
2	Core	Business Mathematics	IX	6	60	100
3	**Core**	Computer Application in Business	X	6	60	100
4	GE	Indian Economy – Performance and Policies	IV	6	60	100
5	SEC	Entrepreneurship	II	4	40	100
		TOTAL	**5**	**28**	**280**	**500**

SEMESTER – V

S.No	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Principles of Marketing	XI	6	60	100
2	Core	Fundamentals of FinancialManagement	XII	6	60	100
3	DSE	DSE(Group-A/B/C)	I	6	60	100
4	DSE	DSE(Group-A/B/C)	II	6	60	100
		TOTAL	**4**	**24**	**240**	**400**

SEMESTER – VI

S.No	Subject	Paper Name	Paper No.	CP(Credit Point)	CH(Credit Hours)	Full Marks
1	Core	Auditing and CorporateGovernance	XIII	6	60	100
2	Core	Indirect Tax Law	IV	6	60	100
3	DSE	DSE(Group-A/B/C)	III	6	60	100
4	DSE	Business Research Methodsand Project Work **(will have 50 marks written and50 marks project report)**	IV	6	60	100
		TOTAL	**4**	**24**	**240**	**400**

Choose any one Group from the following (Group-'A' or 'B' or 'C') as DSE-I & II for Semester-V &DSE-III for Semester-VI.

DSE	Group	Paper	Subjects
Semester – V	A (Accounting and Finance)	I	Financial Markets , Institution and Services
		II	Financial Statement Analysis and Reporting
	B (Banking and Insurance)	I	Indian Banking and Insurance System
		II	Merchant Banking and Financial Services
	C (Financial Markets)	I	Indian Financial System
		II	Financial Institutions and Services
Semester – VI	A (Accounting and Finance)	III	Corporate Tax Planning
	B (Banking and Insurance)	III	Fundamentals of Investment
	C (Financial Markets)	III	Financial Market Operations

FEES STRUCTURE FOR ADMISSION SESSION 2021-2022

Course	At the time of admission					2nd year		3rd year		4th year		5th year	
	Cost of Form (Rs.)	Course Fee (Rs.)	*Exam. Fee(Rs.)	SSDC (Rs.)	Corpus Fund (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)	Course Fee (Rs.)	Exam Fee (Rs.)
MBA(Distance Mode)	600	30000	3080*	3600	3600	30000	3080*						
MBA(Evening Regular Program)	600	36000	3080*	12000	3600	36000	3080*						
MBA in Banking & Finance (Morning Regular Mode)	600	36000	3080*	12000	3600								
IMBA / BBA(Distance Mode)	600	12000	3080*	3600	3600	12000	2880	12000	3080*	18000	2880	18000	3080*
MCA – 2 Years. MSc.CS/MSc.IT/M.Sc.ITM (Morning Regular Mode)	600	30000	3080*		3600	30000	3080*						
M.A (Oriya / History / Political Science / English / Public Admin /Sociology /Economics /Education/ Sanskrit/ M.S.W./ Hindi/ M.Com.)(Distance Mode)	600	8400	3080*		3000	8400	3080*						
B.A/B.Com.(Distance Mode) (Hons.)	600	6000	2120*		1800	6000	1920	6000	2120*				

All Fees are Payable by 30th November 2021

FOR GENERATION OF E- CHALLAN/ PAYMENT GATEWAY, VISIT OUR WEBSITE: www.ddceutkal.ac.in

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

For change of subjects at P.G. level and for change of Hons. or stream, fresh application shall be required with fees of Rs. 500/-. This shall be allowed upto **31st December 2021**. For BA/ B.Com, Change of elective subjects after admission shall be allowed with fees of Rs. 200/- only up to **31st December 2021** (i.e. The last date of admission)

***includes Registration/ Re-registration, Migration & Original Certificate fees.**

FOR ANY INFORMATION CONTACT HELP DESK AT DDCE

Director

CENTRES FOR EXAMINATION

Course	Name of the Centers	Center Code
B.A/B.COM	P.S.S.J. COLLEGE, BANARPAL	1009
	ANCHALIKA DEGREE COLLEGE,TALMUL	1015
	MOHAN SUBUDHI DEGREE COLLEGE, BARAMBA	2002
	CHOUDWAR COLLEGE, CHOUDWAR	2009
	LAKSHMI NARAYAN SAHU MOHAVIDYALAYA, JAGATPUR	2029
	THE LAW COLLEGE ,CUTTACK	2100
	MATHAKAROGOLA COLLEGE, DHENKANAL	3011
	B.B. MOHAVIDYALAYA,CHANDIKHOLE	6005
	DHARMASALA MOHAVIDYALAYA,DHARMASALA	6008
	R.S.(DEGREE) MAHAVIDYALAYA, ODAGAON	7006
	SRI SRI RAGHUNATH JEW +3 MAHAVIDYALAYA,GANIA	7011
	SURAJMAL SAHA COLLEGE, PURI	8006
	MANGALA MAHAVIDYALAYA,KAKATAPUR	8007
	G.M. LAW COLLEGE, PURI	8100
	PARAMANANDA COLLEGE, BOLGARH	9030
	DIRECTORATE OF DISTANCE & CONTINUING EDUCATION, UTKAL UNIVERSITY	9090
All M.A.	DDCE SHALL BE THE CENTRE	Not Applicable
MBA		
MCA		
ALL P.G. DIPLOMA		

GENERAL EXAMINATION SYSTEM

The DDCE, Utkal University is a constituent college of the Utkal University. All Degree / Diploma Examinations are conducted by the Controller of Examinations, Utkal University. Normal examination schedule has been indicated in the Academic Calendar (PG). The Controller of Examinations, Utkal University publishes a general schedule of all University Examinations in leading local dailies. The detailed Program of various examinations are also communicated to all affiliated colleges of the University. DDCE shall be the Centre of Examination for all courses. For BA/ B.Com. additional centers are arranged in select affiliated colleges.

Centers of Examination are indicated along with the course details. The Controller of Examinations and the Director, DDCE at their discretion may change the centre of examination of any student. At the time of admission, the students are required to fill up their examination forms online. They are required to deposit the Examination Fees as per instruction from DDCE. For all other examinations, forms are filled up online six months before the scheduled date. Before the commencement of the examination, the DDCE issues admit card specifying centre of examination online. Student is required to download the same. In case of any discrepancy, the student is required to report to the DDCE in person. Change of examination centre is allowed only on the event of the death of parent / legal guardian and / or Transfer of self or parents. Besides the usual fees payable to the University, a student has to pay a sum of Rs. 100/- to DDCE for centre change. Such request will be entertained one month before the commencement of the examination. Permission for change of centre is given purely on the discretion of the Director, DDCE and / or Controller of Examinations, Utkal University. A student has to carry the DDCE Identity Card to the centre of examination. For BA & B.Com different centres are identified. For MA/M.Com/MSW /All Management courses and Computer Science courses DDCE shall be the centre. Candidates, who are booked under malpractice have to fill-up the repeat exam, form with an undertaking without waiting for the award of punishment.

Arrangement for downloading admits cards have been introduced. Please visit www.ddceutkal.ac.in. Arrangement for Online form fill up is under process. **PLEASE NOTE DDCE WOULD NOT ISSUE** any individual communication regarding examination. **PLEASE DOWNLOAD ADMIT CARD & PROGRAMME.**

CERTIFICATION

The University Registration Number is issued by the DDCE on behalf of the Controller of Examinations, Utkal University . Students passing out the qualifying examination from Boards other than C.H.S.E., Orissa and OSTEC are required to submit Migration Certificate along with the application form. Migration Certificate is issued by the Controller of Examinations, Utkal University on payment of prescribed fees and the application form are to be deposited for obtaining the same.

Provisional Certificates and Mark Sheets are issued by the Controller of Examinations. After publication of result, DDCE would dispatch these along with the C.L.C. by registered post to the concerned student. Issuance of C.L.C, is always subject to clearance of all dues. Original Degrees / Diplomas are issued by the Controller of Examinations. One may download mark sheet

from our website.

Students discontinuing before completion of any course are to apply for C.L.C. in prescribed forms, to the DDCE.

During the current session the submission of CLC/Migration are not mandatory. However if a student seeks the same after completion of the admission then the CLC / Migration must have submitted in original at DDCE within one month from the date of admission.

DUPLICATE REGISTRATION NO., CLC & IDENTITY CARD

For duplicate Registration Number a candidate is to pay Rs. 150/- and the Challan is to be made at Utkal University Counter. For duplicate CLC an affidavit/ Self Declaration is required and a fee of Rs. 200/- is to be paid.

Identity Card will be issued to the student on completion of admission process. Duplicate Identity Card will be issued on payment of Rs. 50/- with a self declaration. If a student applies for CLC after 5 Years from the completion of the course he / she has to deposit Rs.500/- and produce an affidavit/ self declaration with all relevant information / declaration.

TRANSCRIPT

Those seeking employment and admission outside India may require transcripts. They have to apply to the Controller of Examinations, Utkal University, Vani Vihar, Bhubaneswar - 751004. A fees of Rs 250(subject to change) is payable to the Comptroller of Finance Utkal University through Bank challan at State Bank of India, Utkal University, Vani Vihar, Bhubaneswar. There are no 'online' arrangements. Students are advised to contact the office of Controller of Examination either personally or through their contacts at Bhubaneswar.

MIGRATION

Those who have received online Registration Number i.e. since 2011 admission Batch can receive their migration from Director, DDCE, Utkal University. Those who had joined as fresh students of Utkal University since 1997 can also receive their migration certificate from Director DDCE. All are required to E-Mail their application to helpline@ddceutkal.ac.in DDCE would guide them. Only e-applications shall be processed. They would be required to surrender their registration number and pay requisite fees of Rs 200/- at University.

GENERAL AND EXAMINATION INSTRUCTIONS

- DDCE does not send information on Schedule of Examination by post. One has to visit website for all the notices.
- DDCE shall not be responsible for any postal delay.
- Telephonic enquiry cannot be treated as authentic. Notices in web and variations in web are only authentic.
- Fees once deposited cannot be refunded. DDCE will not be held responsible for any lapses on the bank/transfer of fees. In case of any delay a student may verify the same at the branch of Canara bank (e- Syndicate). You are requested to follow up by sending mail to helpline@ddceutkal.ac.in
- DDCE does not provide any Hostel Accommodation.
- DDCE does not provide placement service.
- DDCE does not lend books from its Library.

- DDCE does not provide any travel concession.
- Due to Covid-19 pandemic the Contact Classes may be conducted in the online mode.
- A student has to provide his/her own whatsapp number &E- Mail id for attending the online Personal Contact Program (PCP).
- The PCP (Contact Class) will be conducted continuously/ on different dates/ different times (Morning 7a.m to Evening 9 p.m).
- The detail schedule (Link/ Password) will be informed to the students in the website/whatsapp group/Mobile number.
- The classes will be conducted in Zoom App/ Google Meet App/ Microsoft Team/ YouTube App/Google Classroom App etc.
- The students are need to switch off their Audio and video during the online class for the smooth conduct of the class.
- The students are required to drop their questions and queries in the chart box and the same questions/ queries/ doubts will be resolved by the counselor during the class or the subsequent classes.
- The student has to carry an Android phone/Laptop with internet connectivity for attending the online PCP.
- DDCE does not provide entire course material. For language and literature subject student is required to procure the prescribed text. Partly course material is placed in our website. In place of printed material we provide at times DVDs/CDs.
- Our students do not receive any scholarship or stipend from Govt. Agency.
- Course Fees are not reimbursable from any other source.
- In those courses in which DDCE is unable to supply course material, the students are advised to attend PCP, as they will be compensated with notes in the given subject by the respective counselor's.
- The PCP will be conducted only when the no. of students are more than 5, however in such case the coordinator may take the decision for conducting the contact classes in prior consultation of the counselor's.
- DDCE does not conduct any Study tour and Picnic for the students.
- Utkal University is NAAC A+ Category-I University. Distance Education Bureau has given autonomy to DDCE, Utkal University to run its programme. All the Courses presently offered by DDCE are approved by DEB. Details are available in the website.
- For update student must visit www.ddceutkal.ac.in.
- The Readmission notice (Fees/ Date Line) will be uploaded in the website.
- Please note that DDCE remains closed on all public holidays including every second Saturday of the month and all Sundays. We follow the Utkal University Holiday List (for its office).
- The notified exam schedule/ PCP schedule may change under any unavoidable circumstances such as natural calamities, strike etc. Such information will be provided in the website.
- During Examination answers should be precise, to the point and you must use space judiciously. No additional sheet shall be provided. Additional margins must not be used. Your handwriting should be legible.
- No temporary absence is allowed during the first hour. For 3hr duration exam only 1 (max) and for a 4hr duration exam only 2 (max) temporary absence is allowed. You must not carry answer script or question paper outside the hall under any circumstances. Temporary absence beyond 5 minutes is not allowed. Temporary absence is permitted by the invigilator.

- No examinee should carry anything to the hall except pen, pencil, eraser, I-card, Admit card, permission letter, non-scientific calculator (where allowed), scale, purse, sharpener and refills. Carrying MOBILES PFIONE OR ANY OTHER GADGET is strictly prohibited. DDCE has no arrangement for safekeeping of your mobiles. Placing mobiles/ bags etc. at a common identified place is at your own risk. DDCE shall bear no responsibility for theft etc.
- Please park your two wheelers/ other vehicles at designated place only. Parking at DDCE is at owner's risk. You are advised to double lock your vehicles. DDCE shall bear no responsibility for the safekeeping of vehicles. Number of Thefts have been reported in past.
- Physically challenged/ Differently-abled/ nursing mother/ pregnant women etc. who require special arrangement need to apply to Controller of Examination (COE)at least 15 days before the commencement of examination. In case of a writer being engaged, complete details of the writer including ID Proof and highest educational qualification etc. are to be provided and this needs to be approved by the Director, DDCE and Controller of Examination, Utkal University. DDCE shall not take any responsibility unless all formalities are completed as above. In case of multiple writers, the details of scribe are also to be produced. Writers should
  be students pursuing a lower course.
- Examinees are subject to physical checkup by officials both at the gate and in the examination hall.
- Indiscipline in any form and malpractice in any form shall be seriously viewed.
- Students are required to download admit cards, verify centers of examinations, subjects etc. well before commencement.
- Students are required to carry sealed water bottle (Poly pouch/ packet is not allowed) to the examination hall.
- All PG/ MBA/ OTHER EXAMINATION under CBCS have two components-(university/ Internal)-appearance and passing in both components is the requirement. Appearance at only one part would automatically lead to failure.
- Failed candidates are required to attend both assignment test and University exam.
- If any examinee will be found misbehaving the invigilator then serious action will be taken against him/her.
- If a student refuses to sign the Malpractice form then the Center Superintendent can also book the candidate.
- Visit www.ddceutkal.ac.in for Examination schedules.
- In case of Malpractice, the decision is taken by the appropriate committees of the University. A candidate may reappear at the subsequent examination with an undertaking.
- In case of non-availability of marks or being marked absent in spite of presence, Candidate is required to obtain attendance and memo copies. Further such candidates are to fill-up form for re-appearance pending location of marks.
- Students admitted in Computer Sc. Streams are instructed to bring their own Laptops for the Lab purpose.
- I have read the above, understood the content and I agree.

(Full Signature)

Name:_____

Course:_____

Enrollment No:_____

University Theme Song

ଉଦ୍‌ବୋଧନ ସଙ୍ଗୀତ

ରଚନା - ପଣ୍ଡିତ ଶ୍ରୀ ଗୋଦାବରୀଶ ମିଶ୍ର

ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ
କୁଞ୍ଜକାନନ - ମାଳ
ପୁଣ୍ୟ ଜଳଧି - ଜଳ
ଖେଳି ଉଠେ ସଘନେ,
ପ୍ରାଚୀ ଗଗନ - ଶିରେ
ଭାସି ଜନକ ନୀରେ
ଆପ ତପନ ଉଇଁ
ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ । ଘୋଷା ।
ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ ...
ଆହା ଏ ଉଜ୍ଜ୍ୱଳ କିବା ସରଗ ଭୂମି
ବିଲ ବନ ଶୈଳ ସିନ୍ଧୁ ସୁଷମା ଘେନି
ଜନମି ଏ ଦେଶେ ଆଜି
ଏ ଜନନୀ କୋଳେ ରାଜି

ଧନ୍ୟ କୋଟି ନର ନାରୀ
ମାର ନର ଜୀବନେ ।୧ ।
ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ (ଘୋଷା)
ତୁଙ୍ଗ - ଶିଖରୀ -ଚୂଳ ...

ତୋ ଭଳି ଜନନୀ ଆଉ ଜନମଭୂମି
କି ଦୁଃଖ ଏ ଓଡ଼ିଆର ପରାଣେ ପୁଣି ?
ମୋହନ ମୂରତି ସେହି
ଦିଅ ଗୋ ମା ଆଜି ଫେରା
କୋଟିଏ ସନ୍ତାନ ତୋର
ପ୍ରଣମୁ ଏ ଚରଣେ ।୨ ।
ପ୍ରାଚୀ ଗଗନ - ଶିରେ ... ଏ ଉଜ୍ଜ୍ୱଳ ଭୁବନେ (ଘୋଷା)

(Flower Decoration by the Staff of DDCE - Sri Banamber Behera)

Courses Offered Under CBCS at DDCE, Utkal University

MANAGEMENT PROGRAMME

MBA (2 Yr. Distance)
MBA 2 Yr. Evening Program (Regular Face to Face Mode)
IMBA / BBA (Distance)
MBA in Banking & Finance (Regular Face to Face Mode)

COMPUTER SCIENCE & APPLICATION PROGRAMME (Regular Face to Face Mode)

MCA (2 Yr.)
M.Sc. Computer Science & Application
M.Sc. IT
M. Sc. ITM

UNDER GRADUATE PROGRAMME:

B.A Hons

Education Hons
English Hons*
History Hons
Hindi Hons*
Odia Hons
Pol. Science HonsSanskrit Hons*
Sociology Hons*
One may opt for other Honors only under the approval of Director, DDCE.
(* Self Study)

B.Com Hons.

POST GRADUATE (DISTANCE)

Economics
M.A. Education
M.A. English
M.A. Hindi
M.A. History
M.A. Odia
M.A. Pol. Sc.
M.A.Pub.Admn
M.A. Sanskrit
M.A. Sociology
MSW (Social Work)
M.Com.