



# COMPUCOM GROUP OF COLLEGES

Compucom Institute of Technology & Management  
 Compucom Institute of Information Technology & Management  
 Compucom Institute of Information Technology & Management (Evening College)

Approved by AICTE, Govt. of India & Affiliated to RTU, Kota & University of Rajasthan

## ADMISSION FORM

The form is to be filled in by the candidate with his/her own hand writing in block letters only.

Course Applied for .....

RECENT  
COLOUR  
PASSPORT  
SIZE  
PHOTOGRAPH

- Name of the Candidate (in block letters) .....
- Date of Birth 

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 .....
- Father's Name (in block letters) .....
- Occupation Business  Service  Agriculture  Other
- Mother's Name (in block letters) .....
- Nationality .....
- Religion .....
- Gender Male  Female
- Region Rajasthan  Out of Rajasthan
- Caste .....
- Community SC  ST  BC  OBC  General
- Complete Postal Address  
 Name .....
- Father's Name .....
- Address .....
- City ..... State ..... Pin .....
- Mobile (Parents only) ..... Phone No. (with STD Code) .....
- Mobile (Student) ..... E-mail .....
- Local Guardian's Name & Address (Applicable for outstation candidates only)  
 .....  
 .....

City ..... State ..... Pin .....

Phone No. ....

14. Details of Last Qualifying Exam (i.e. 10/10+2/Diploma/Graduation)

Name of Exam ..... Board/University .....

Year ..... City ..... Name of Institution .....

Name of Examination	Year of Passing	Subjects	Board/University	Max. Marks	Marks Obtained	Percentage
10th						
10+2		Science (Maths) Science (Bio) Commerce Arts				
	only for B.Tech.	PCM Aggregate of 10+2				
Diploma						
Bachelor Degree (Specify the Degree)						
Other Qualification (if any)						

17. Whether Hostel Facility is required (please tick) Yes  No

18. Whether Transport Facility is required (please tick) Yes  No

19. Aadhaar No. \_\_\_\_\_

20. Bhamashah Card No. \_\_\_\_\_

21 PAN Card No. Student \_\_\_\_\_ Father \_\_\_\_\_

**DECLARATION**

I solemnly declare that I am an Indian National and all particulars furnished in this application form are true and correct and I have not concealed any information. I understand that, if this information is found to be incorrect at any stage, my admission to the course shall stand cancelled and I would have to forego my seat and the fees.

(Signature of Parents/Guardian)

(Signature of Candidate)

**Note : Any entry or information filled/made by the candidate, if found to be false, shall entail automatic cancellation of admission rendering him liable to such action as college committee may deem proper.**





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## UNDERTAKING FORM

I, \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_  
 taken admission in Compucom Institute of Technology & Management, Jaipur/Compucom Institute of Information Technology & Management, Jaipur, in \_\_\_\_\_ programme through Govt. counseling/Institute level counseling. I hereby undertake with my own will and consent, without any kind of pressure and fully knowing the consequences of the undertaking as under:

1. That I shall abide by all rules and regulations of the institute (like dressed properly in college uniform, informing college about any change in personal details, go through notice boards, e-notices, college website and RTU website)
2. I shall not indulge in any act of ragging, which I fully know is an offence.
3. I shall follow all code of conduct and college will have full right to take any action if found guilty of any criminal offence like taking alcohol, tobacco, drugs or getting indulge in fights.
4. I shall not indulge in any type of indiscipline whatsoever and shall not induce directly or indirectly any other student to do so or participate in any activity eg strike etc which may be subversive to the College discipline.
5. I shall not leave the Institution in between the academic session and if I do so, I will be liable to pay remaining amount of "my all fees and charges" of the remaining period of the degree/diploma course and for that I give my personal surety. The Institution will be entitled to recover such balance amount from me and I shall have no objection to that whatsoever.
6. During the tenure of degree/diploma course I will not join job anywhere as 75% attendance is mandatory in every individual subject, without which college is liable to take an action.
7. I assure that I have already checked my eligibility for admission and if now or in future any discrepancy arises, then I will be fully responsible and college will be nowhere involved in this.
8. I also understand that the college is providing me the admission on Fees as per the State Govt order. If any Scholarship offered to me, is to be granted from Compucom Foundation, Sopan, Govt. etc. then, college have only limited role to play in it.
9. Fees once submitted will not be refunded and I assure that I will pay all fees in time without which college will have all right to impose fine.
10. I have read the rules of the college fees submission and fines
11. I understand that the Qualifying & other documents submitted to the college, will be return back to me only after the completion of the course or after the proper No dues & withdrawal from the course.
12. I also understand that the Fees for the session 2019-20, printed in the brochure is interim and Fees decided by the state Govt. will be considered final and I have to pay/take the difference of the fees.
13. I am not Pursuing any other Degree/Diploma course from any University.
14. I understand that the college is paying Rs. \_\_\_\_\_ for the counselling and other fees to the respective government Dept.(if any) On my behalf as loan, and will be reimbursed by me. If I will withdraw my admission due to any reason, I will need to pay the above amount along with the other fees to the college.
15. If I leave the Institution after the last date of admission or after starting of session(which may be the earlier), I will not be entitled for the refund of the fees. In case I leave the institution after the starting of the course, I shall incur the liability as mentioned in point no 5 above.

Name & Signature of the Guardian with Date

Name & Signature of the Student with Date

## DOCUMENTS REQUIRED TO BE SUBMITTED AT THE TIME OF ADMISSION

- Matriculation certificate/Marksheet having DOB Proof with 3 sets of attested photocopies.
- 10+2 mark sheets with 3 sets of attested photocopies.
- Graduation Mark sheets with 3 sets of attested photocopies (Applicable for PG Courses).
- Migration Certificate in Original/TC (Counter Signed by District Education Officer) (Within 15 days of admission)
- Proof of Entrance exam Rank Card/Valid Gate Score Card (if any)
- Six recent passport size colour photographs
- Photocopy of Ration Card, PAN Card, Aadhaar Card & Bhamashah Card
- Medical Fitness Certificate from the Govt. Doctor
- Residence Certificate (if applicable)
- SC/ST Certificate & OBC Certificate not older than 3 years (if applicable)
- Income Proof